



W UNITED TRIBES TECHNICAL COLLEGE WEEKLY NEWSLETTE R

VOL. 7 NO. 1

September 15, 1997

Weekly Menu

Sept. 15 to Sept. 19

DINNER

- Mon.- Poor Boy Sandwich with Turkey and Ham, Potato Chips, Potato Salad, Assorted Fresh Fruit, 2% Milk
- Tue.- Taco Salad, Dinner Buns, Assorted Fresh Fruit, 2% Milk
- Wed.- Swedish Meatballs over Noodles, Vegetable, Salad, Dessert, 2% Milk
- Thu.- French Dip with Au-Jus, Salad Bar, Tossed Salad, Assorted Fresh Fruit, 22% Milk
- Fri.- Knoephle Soup, Breaded Chicken Filet, Mashed Potatoes, Creamed Gravy, Dinner Roll, Salad Bar, 2% Milk

SUPPER

- Mon.- Braised Beef over Noodles, Vegetable, Salad, Fresh Fruit, 2% Milk
- Tue.- Bar-B-Que Chicken, Baked Potato, Vegetable, Dinner Roll, Salad, Dessert, 2% Milk
- Wed.- Hamburger on a Bun, Soup, Salad Bar, Dessert, 2% Milk
- Thu.- Swiss Steak, Mashed Potatoes, Vegetable, Salad, Dessert, 2% Milk
- Fri.- Spaghetti with Meat Sauce, Vegetable, Salad Bar, Dessert, 2% Milk

Placement Orientation

The United Tribes Technical College (UTTC) Placement Office welcomes all new and returning students. Your educational term here should be very rewarding.

The primary purpose of the placement office is to help students plan their careers. Also to keep records, do job development for the areas of Cooperative Education and Student Graduation. We provide higher education and career information, and help students inquire about various opportunities.

The Placement Office is located on the main floor of the Education Building which is Building 31 & 32. On the main floor you will find the placement offices in rooms 120 & 122. Shirley is in room 120 and at extension 226 and I am in room 122 and at extension 280. In one wing of the building you will find in color coded binders job announcements pertaining to all the vocations. These job announcements are from Indian programs, federal agencies, job services and the private sector, they are updated daily.

In another wing there is a rack containing higher education material along with journals, magazines and newspapers on career planning. We have about three bulletin boards in these areas, two of which are placement bulletin boards that are used for local job announcements, national job announcements, internships, apprenticeships, fellowships and the like. Sometime I will post a job announcement on a specific department bulletin board.

Placement news and job announcements will be provided in UTTC's Weekly Newsletter at least once a month.

New students who were not at orientation are required to come into the placement office to fill out data base forms, Cooperative Education Enrollment forms and to receive placement information essential to your future.

If you are a new student, you are not eligible for cooperative education until your third semester. However, if you are a new student and are working at present you will be able to BANK hours that you earn in your first and second semester. They will then become active in your third semester. Come and see me for more info on banking hours.

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Faculty please provide our office with a list of late students, it would be a great help.

Returning students need to come in to update their data base cards and to see if they are eligible for Cooperative Education internship. December 1997 graduates need to have three interviews with the placement counselor this semester. One to update your data; another to review your resume and federal application forms 171 and 612 (which are all due in the placement office before graduation); and the third to fill out your exiting form and work in a team effort for job development.

Remember that you need work experience before you graduate to make your diploma more valuable. COOPERATIVE EDUCATION is a program designed to get the college student out into the work force before they graduate. Students who have work experience added to their degrees will be hired by employers over students who don't. A certificate and or associate degree isn't enough these days. The employers are looking for dependable, reliable people with Education and EXPERIENCE. Your Cooperative Education experience will make the difference in finding the job you want after graduation.

Please feel free to stop in and visit, your future is important to us.

Thank you
Vince Schanandore,
Placement Counselor

Students are assigned to Counselor according to Vocation for Fall 1997

Daryl Bearstail
Ext. 291
Construction Tech.
Automotive Tech.
Office Tech.

Wanda Walker
Ext. 277
Criminal Justice
Small Bus. Man.
General Studies
Welding Tech.

Rosie Jacobson
Ext. 372
Licensed Practical Nurse
Early Childhood Ed.
Hospitality Management
Art/Art Marketing

* The Counseling Department is located in the lower level east side of the education building. You are welcome!

Students
Messages for students
will be posted
on the Bulletin Board outside
the Counseling Department.
Thank You

IMPORTANT REMINDERS FOR STUDENTS

STUDENTS WITH CHILDREN: Please complete "Childcare Forms" at the Security Department when you are out and/or have a "Sitter" in your home. This is necessary for the safety of your children and in case of an emergency.

GUEST PASSES: Guest Passes are available at the Security Department. Having a pass for your overnight visitors is necessary and will prevent campus guest violations.

ADVANCE PAY REQUESTS: Advance Pay Requests are for emergencies ONLY! They will not be issued for food, diapers, gas, "going home for the weekend" etc. Learning to budget your money is necessary.

Thank you for your cooperation, it will be appreciated.

STUDENTS
We have some cribs available
for use in the dorms.
If you need one, contact:
Leah Woodke,
Early Childhood Ed. Director
at Ext. 339.

ATTENTION STUDENTS!!



**The Learning Center
will be open on**

**Tuesday, Sept 16
Wednesday, Sept 17
&
Thursday, Sept 18**

until 8 PM

TUTORING HELP AVAILABLE

INSTRUCTORS:

*BEV HUBER
ELTON SPOTTED HORSE*



SUBJECT:

TIME

*ENGLISH
INTEGRATED STUDIES
MATH
COMPUTERS
CRIMINAL JUSTICE*

*2 MT
10-12 F
2-6 TWR
3-6 TWR
3-6 TWR*

WHERE:

*LEARNING CENTER
EDUCATION BUILDING 32
ROOM 119*

*FOR FURTHER INFORMATION CONTACT
JENNIFER RANDAZZO EXT. 342
MONICA COMEAU EXT. 355*