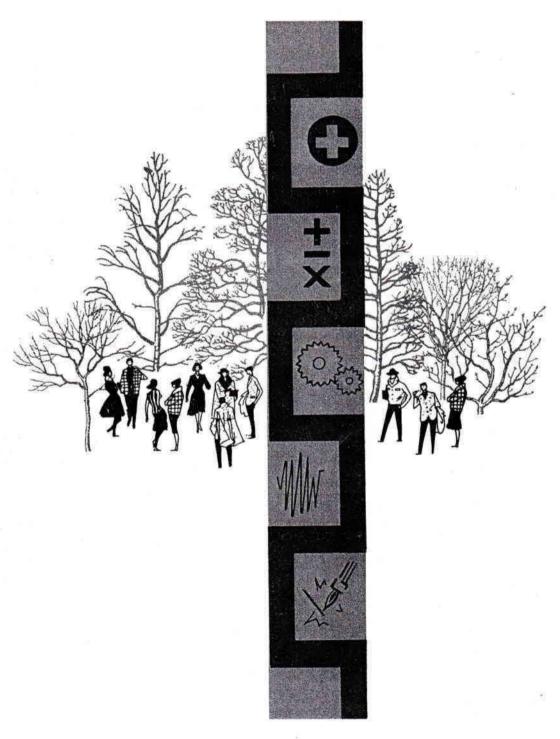
Mr. Greeves

Quarterly Report





Field Engineering Corporation

4.th

QUARTERLY REPORT

July 1, 1970 through September 30, 1970

UNITED TRIBES EMPLOYMENT TRAINING CENTER

Prepared by BENDIX FIELD ENGINEERING CORPORATION A Subsidiary of The Bendix Corporation Columbia, Maryland 21043

October 20, 1970

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INTRODUCTION

This report presents the activities of operation and achievements at the United Tribes Employment Training Center between July 1 and September 30, 1970. The report is submitted in accordance with contract requirements.

Three significant achievements were accomplished during this reporting period:

- The first graduations occurred
- Preparation for phaseover to the new contract period was accomplished
- The first powwow and rodeo to be established as an annual affair was managed by the trainees.

The powwow and rodeo were combined with an open house and provided an excellent opportunity to expose a large number of people to Center activities.

The graduation of the first full completions marked the achievement of another program goal. Placement of all graduates to date has been accomplished.

In anticipation of the phaseover of Counseling, Medical Services, and Security and Safety, organizational changes were initiated. During the new contract period, several improvements in logistics, administration, and education that are now in the final planning stages will be made. Negotiations are being conducted to work out the details of implementation.

Bendix is pleased to be a party in a program that will ultimately see the United Tribes as the sole managers and operators of the Center.

OPERATIONS

COMMUNITY LIFE

During this reporting period, trainee arrivals numbered 37 individuals composed of seven family units, four solo parents, and 18 singles. Trainee population data is presented in Table I.

TABLE I. Trainee Population Status

		UNITS	=	Q.		POPUI	LATION	
	(6/30/70)			(9/31/70)				
TYPE	BALANCE	INPUT	EXIT	BALANCE	MALE	FEMALE	CHILDREN	TOTAL
SOLO	. 9	4-	4	9	0	9 .	15	24
FAMILY	25	7 .	(8)	24	24	24	70	118
SINÇLE	43	18 🕳	26	. 35	19	16.	0	35
TOTALS	77.	29	380	68	43	(49)	85	177

On September 1, 1970, a reorganization of the Community Life section was made. Under the previous structure, Community Life included Counseling and Medical Services. As the responsibility for these areas was scheduled for phaseover to the United Tribes, the organization was revised to make them a separate function apart from Community Life. The Counseling and Medical Services functions are therefore reported in separate sections of this Quarterly Report.

The revised organization of Community Life now includes the following:

- Trainee Housing, including dormitory and half-way homes
- Recreation
- Arts and crafts
- Student government
- Canteen
- Personal development

Of significance in the reorganization, Personal Development has been transferred from Education to Community Life. The move resulted from the external review conducted in

March 1970, which recommended Personal Development be established as a separate function. The move will provide the individual attention in the personal development area required to meet the needs of the students.

330

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TRAINEE HOUSING

All but three of the family housing units on the Center are occupied. Two of these homes were vacated by graduates. Since they are older homes, it is planned to redecorate and renovate them prior to accommodating new families. Unfortunately, the third home was extensively damaged by fire. This home will be repaired.

The dormitories are presently occupied by 19 singles in the men's dorm and 16 in the women's quarters. It was suggested to the students that they arrange a meeting to establish revised dorm regulations and to update the dorm handbook. The suggestion was enthusiastically accepted by the students and was successfully accomplished. Additionally, TV lounges were set up in the basement of each unit to assure less disturbance during the evening hours. Dormitory representatives to the student government will be elected and will take office on October 1.

Half-way housing continues to function as a stepping stone from Center living to urban living. At present, there are six apartments and two homes being occupied as half-way homes in the city of Bismarck. Contacts made with these families indicate that the transition is progressing satisfactorily.

All family housing units are inspected periodically, and incentive awards are made for the "home-of-the-month." "Room-of-the-month" awards for both the men's and women's dormitories are also presented.

RECREATION

The students not only had the pleasure of participating in the recreational activities, but it was quite evident that the participation helped to renew or recreate the mind and body. It is obvious that both the men and women showed enthusiasm which resulted in the development of competitive spirit. The summer activities were thoroughly enjoyed by all. A listing of recreational events occurring this quarter are presented in Table II.

The scouting program was discontinued during the summer months. However, enthusiasm by the boys who participated remained high, and the program will be reinstated in November.

ARTS AND CRAFTS

After a layoff of approximately six weeks through the warm summer months, instructions in ceramics is again being offered. Sixty students have signed up to participate. This large enrollment will require splitting the class and offering instruction twice a week. Approximately 30 of the 60 students were enrolled in the previous class and have learned the basic fundamentals. Evidence of this is visible with some beautiful finished articles on display.

Painting instruction is provided for students both in Personal Development classes and classes held in the evening. Also offered are drawing and sketching, water color, and acrylics.

Two Bendix staff members have worked after hours in instruction of arts and crafts.

STUDENT GOVERNMENT

All officers and directors will be elected and will take office in October. Terms of office are six months.

Activities of student government during the last quarter included the All Indian Powwow and Rodeo which will be an annual event, operation and management of the student canteen, sponsorship of Cub Scouts, and the UTETC official paper Keyapi. Special events, such as parties, dances, Indian Club activities, trips, and singing groups, are handled by the Student Government. The Student Government is also called upon to select people to serve on certain committees. Three students serve on the Behavior Council, which has been meeting weekly.

CANTEEN

The student canteen was in operation during the reporting period. Business was slow during the summer months, but it has picked up recently. A pin-ball machine is the only new equipment that was installed. A game room was set aside, and games that can be checked out include chess, checkers, cards, Monopoly, dice games, etc. Plans are to have Bingo games in the canteen starting in November. The student barber shop has been opened for business with regular scheduled hours.

PERSONAL DEVELOPMENT

During this quarter, personal development focused primarily on the very popular course, The Modern Indian. This course in acculturational psychology is aimed at providing the

TABLE II. RECREATION EVENTS

EVENT

Jaycee Park July 1, 1970 Girl's Softball vs. McCarneys Ford

Bismarck, North Dakota July 2, 1970 Girl's Softball vs. Mary College

Riverside Park July 3, 1970 U. T. vs. Cathedral Church

Sertoma Park July 4, 1970 Students

Riverside Park July 5, 1970 U. T. vs. Lion's Club

Cannon Ball, North Dakota July 6, 1970 U. T. vs. Cannon Ball

Riverside Park July 7, 1970 Staff-Trainees vs. Grand Pacific Sporting Goods

Jaycee Park July 8, 1970 Girl's Softball vs. Mon-Dak

Fort Yates July 9, 1970 U. T. Indian Singers

Riverside Park July 10, 1970 U. T. vs. Bethal Lutheran

Bismarck, North Dakota July 11, 1970 U. T. vs. Little Eagle, S. D.

Bismarck, North Dakota July 12, 1970 U. T. vs. Cannon Ball

Bismarck, North Dakota July 13/14, 1970 Students and Trainees

Jaycee Park July 15, 1970 Girl's Softball vs. Kings Insurance

Bismarck, North Dakota July 16, 1970 U. T. vs. Mandan COMMENT

League Softball Game

Softball Game

Softball Game - Picnic

Celebration

Softball Game - Picnic

Basketball Game

Softball Game

Softball Game

Ceremonial Dedication

League Softball Game

Softball Game

League Softball Game

Summer League Basketball

League Softball Game

Softball Game

EVENT

Riverside Park July 17, 1970 U. T. vs. United Methodist

Cannon Ball, North Dakota July 18, 1970 Students

Bismarck, North Dakota July 19, 1970 U. T. vs. Fort Yates

Bismarck, North Dakota July 20, 1970 Girl's Softball vs. Staff Girls

Bismarck, North Dakota July 21, 1970

Jaycee Park July 22, 1970 Girl's Softball vs. Snoopy Cafe

Station KXMB July 22, 1970 Indian Singers and Dancers

Bismarck, North Dakota July 23, 1970

Bismarck, North Dakota July 24/25/26, 1970

Riverside Park July 27, 1970 Staff-Trainees vs. Elks

Bismarck, North Dakota July 28, 1970 Girl's Softball vs. Mary College

Bismarck, North Dakota July 29, 1970 U. T. vs. Fort Yates

Bismarck, North Dakota July 30, 1970 U. T. vs. Mary College

Riverside Park July 31, 1970 U. T. vs. Fetzer Electric

Fort Yates August 1/2, 1970 U. T. Indian Singers and Students COMMENT

League Softball Game

Welcome Home Powwow

League Softball Game

Softball Game

Powwow

League Softball Game

Performed on TV

Powwow

Powwow and Rodeo

League Softball Game

Softball Game

League Softball Game

Summer League Basketball

League Softball Game

Powwow and Rodeo

EVENT

Riverside Park August 3, 1970 Staff-Trainees vs. Considene Agency

Jaycee Park August 4, 1970 Girl's Softball vs. McCarneys Ford

Bismarck, North Dakota August 5, 1970 Girl's Softball vs. Mary College

Bismarck, North Dakota August 6, 1970 Staff-Students vs. Cannon Ball

Riverside Park August 7, 1970 U. T. vs. St. Mary's

Bismarck, North Dakota August 7, 1970 U. T. Indian Singers

Riverside Park August 9, 1970 Girl's Softball

Bismarck, North Dakota August 10, 1970 Staff vs. Trainees

Bismarck, North Dakota August 11, 1970 Staff vs. Trainees

Bismarck, North Dakota August 12, 1970 U. T. vs. Mary College

Riverside Park August 13, 1970 Staff-Trainees vs. City Recreation

Riverside Park August 14, 1970 U. T. vs. Zion Lutheran

Bull Head, South Dakota August 15, 1970 Students

Bismarck, North Dakota August 16, 1970 Staff-Trainees

Bismarck, North Dakota August 17, 1970 Staff vs. Trainees

COMMENT

Softball Game

League Softball Game

Softball Game

Fast-Pitch Softball Game

League Softball Game

Apple Creek Road Dedication

Girl's Softball Tourney

Double Elimination Horseshoe Tournament

Softball Game

Summer Basketball

Horseshoes

League Softball Game

Powwow and Rodeo

Fast-Pitch Softball Tournament

Horseshoe Challenge Game

TABLE II. RECREATION E	VENTS (Continued)
EVENT	COMMENT
Bismarck, North Dakota August 18, 1970 Staff vs. Trainees	Basketball Playoffs
Bismarck, North Dakota August 19, 1970 U. T. vs. Zion Lutheran	Softball Game
Bismarck, North Dakota August 20, 1970 Girl's Softball vs. Mary College	Girl's Softball Game
Riverside Park August 21, 1970 U. T. vs. Capital Bombers	League Softball Game
Bismarck, North Dakota August 22, 1970 Students	Social Hour and Dance
McLaughlin, South Dakota August 23, 1970 Students	Rodeo
Riverside Park August 24, 1970 Staff-Students vs. Jolly George	League Softball Game
Riverside Park August 25, 1970 U. T. vs. Capital Bombers	Softball Game
Bismarck, North Dakota August 26, 1970 U. T. vs. Cannon Ball	Basketball Game
Bismarck, North Dakota August 27, 1970 U. T. vs. City Recreation	Horseshoe Game
Bismarck, North Dakota August 27, 1970 U. T. vs. Mary College	Basketball Game
Riverside Park August 28, 1970 U. T. vs. Trinity Lutheran	League Softball Game
Cannon Ball, North Dakota August 29, 1970 U. T. vs. Cannon Ball	Fast-Pitch Softball Tournament
Riverside Park August 30, 1970 U.T.	Slow-Pitch Softball Tournament
Bismarck, North Dakota August 31, 1970 Staff-Trainees vs. Cannon Ball	Fast-Pitch Softball Game

EVENT

Bismarck, North Dakota September 1, 1970 Staff vs. U. T.

Bismarck, North Dakota September 2, 1970 U. T. vs. Radar Station

Bismarck, North Dakota
September 3, 1970
Staff-Trainees vs. Mary College

Bismarck, North Dakota September 4, 1970 Student Body

Eagle Butte, South Dakota September 5, 1970 Students

Bismarck, North Dakota September 6/7, 1970 Students

Bismarck, North Dakota September 8, 1970 Staff vs. Trainees

Bismarck, North Dakota September 9, 1970 U. T. vs. Mary College

St. Pen. Institute Courts September 10, 1970 U. T. vs. St. Pen Institute

Bismarck, North Dakota September 11, 1970 U. T. vs. Radar Station

Bismarck, North Bakota September 11, 1970 Staff-Students

Bismarck, North Dakota September 12, 1970 Dorm vs. Housing Husbands

Fort Lincoln September 13, 1970 Students

Bismarck, North Dakota September 14, 1970 Enrollees

Bismarck, North Dakota September 15, 1970 Enrollees COMMENT

Softball Game

League Softball Game

Basketball Game

N. D. Senator M. R. Young Flag Presentation

Powwow and Rodeo

Bismarck Theatres

Softball Game

Basketball Game

Basketball Game

Softball - Horseshoe Challenge - Picnic

Horseshoe Challenge - Picnic

Flag Football

Tour

Basketball Game

Flag Football

EVENT

Bismarck, North Dakota September 16, 1970 Students

Bismarck, North Dakota September 17, 1970 Dorm vs. Housing

Bismarck, North Dakota September 18, 1970 U. T. vs. Cannon Ball

St. Pen. Institute September 19, 1970 U. T. vs. St. Pen. Institute

Fort Lincoln September 20, 1970 Students

Bismarck, North Dakota September 21, 1970 Enrollees

St. Pen. Institute September 22, 1970 U. T. vs. St. Pen. Institute

Bismarck, North Dakota September 23, 1970 Students

Bismarck, North Dakota September 24, 1970 Enrollees

Fort Yates, North Dakota September 25/26/27, 1970 Students

Bismarck, North Dakota September 28/29, 1970 Enrollees

Bismarck, North Dakota September 30, 1970 Enrollees

COMMENT

United Tribes Meeting - Movie

Softball Game

Basketball Game

Flag Football

Tour

Basketball

Basketball

United Tribes - Student Discussions

Flag Football

Fair and Powwow

Basketball Game

United Tribes - Social and Discussion Groups

Indian with an awareness of his culture and at giving him ways in which he may function within the dominant society. This course has proved to be mainly responsible for motivating the student in his training.

Other courses offered this quarter were Personal Finance and Group Counseling. The first provides the student with instruction on how to handle money, including budgeting and spending methods. The latter provides an understanding of the purposes and advantages in the group counseling process.

The Incentive Program continued to operate this quarter with monthly presentations being made for perfect attendance, home-of-the-month, and outstanding achievements in community living, personal development, adult basic education, and vocation. An overall award is presented to a trainee each month who has shown the most significant achievements in all Center activities.

SUMMER ENRICHMENT PROGRAM

The UTETC Summer Enrichment Program was closed August 28, 1970. The program included 24 children. From a beginning of disorganization and few materials the program developed into one in which resourcefulness and imagination on the part of the students added to the whole program. It was found that students would readily do projects that fit their wants and needs. They learned to improvise and use things they could find rather than what was provided.

More materials were bought in the last month of the program, and the students enjoyed working with academics with assigned work in reading and mathematics. This arrangement was an excellent review in readying themselves for school. Working in the shop and gardens and being able to see results of their own patience and hard work was a rewarding experience for the students.

Some of the social benefits for the students were exposure to and better understanding of good manners and consideration for other people, respect for property, and the receiving and giving of constructive criticism. The instructors tried to give more attention to the positive and constructive actions of the students and not to reinforce negative behavior by giving attention to it. It was shown that constructive behavior would result in more attention and acceptance.

Some of the academic benefits were the exposure of new things and ideas, the review and reinforcement of already learned knowledge, working ahead for advanced students, and remedial work for slower students.

The children attended two camps. Both camps were sponsored by church and civic groups. One was overnight camping for one whole week for the older students, and the other was a day camp for one week that the younger students attended.

COUNSELING

Counseling aids the individual in solving problems for himself, and it also gives the enrollee an insight into his behavior. It is the goals of counseling to assist the individual in developing a sense of personal worth, in learning to accept responsibility for his family, and in improving his relationships toward his fellow man. During this quarter, the significant events which occurred in meeting these goals are:

- Extension of the group counseling program initiated last quarter
- Establishment of a "Social Problems Group"
- Attendance at workshops for drugs and alcohol
- Association with the Work Adjustment Vocational Education Services (WAVES) of Bismarck, North Dakota.

The experimental group counseling program, which was begun last quarter, terminated on July 31. The trainees and counselors who were involved with this program were requested to submit an evaluation of this approach to determine the permanent implementation of group counseling. The program was well accepted, and effective September 1, it is being conducted on a permanent basis.

There are three different groups participating in group counseling concerned with general problems, and one group which is concentrating on marriage counseling. The groups operate in a free, open discussion manner. The benefits derived from group counseling are numerous and include the following:

- It permits the student to voice problems of any nature which he feels are important
- It provides an atmosphere of "security in numbers" that allows an individual to express feelings which he would not do otherwise
- It provides the student, through open discussion among his peers, an opportunity to reevaluate his personal attitude and behavior in terms of how others see him
- It provides the student with the realization that his problems are not unique; he gains an understanding that others are experiencing the same type of problems
- It provides an outlet for the student to relieve his frustrations
- Of most importance, it gives him an awareness that others are sincerely interested in him.

The entire group counseling program is an invaluable educational experience. It gives the student a chance to grow in citizenship and personal responsibility. For the family, better communications are realized between husband and wife, and they are better prepared to face the responsibilities involved with their life together.

T

Although this program has just begun, it appears as though significant progress will be achieved by the trainee in his efforts to accept himself as a responsible individual. Thus far, it has been noted that there is more verbalization from the student, greater attendance at the sessions than in the past, and a willingness to accept the program as beneficial. It is believed that more enthusiasm for training displayed by the students is an indirect benefit of group counseling.

In addition to group counseling, a "Social Problems Group" was established in early September. This group meets one night a week for an hour and a half and discusses present day problems as well as those that may be encountered in the future. Some of the problems discussed are:

- Problems associated with or resulting from discrimination and prejudice
- Off-Center community problems, including those associated with schooling of children
- Use of drugs and alcohol and the problems arising from their use.

In addition, movies on sex education, health, and crime have been shown. Outside authorities have been invited to lecture on specific problems, such as alcoholism.

All students are urged to attend the "Social Problems Group"; however, attendance is voluntary. It is felt that this program has been very successful.

In our continuing effort to maintain the most current counseling techniques, the counselors have attended workshops on drugs and alcohol. These workshops provide the counselor with insight on how the addict feels about drugs, his outlook on the use of drugs, and his feelings on the punishment associated with drug usage. The counselors have learned the techniques in identifying the various types of drugs and the user, as well as the methods and results of treatment for drug users. This information will be most useful if the situation arises, and it will be most helpful in educating the trainee. Plans are being formed to develop a drug and alcoholism prevention program.

During this quarter, the counseling staff has also become associated with the Work Adjustment Vocational Education Services (WAVES) of Bismarck. The WAVES test, evaluate, and assist an individual to see that his vocational choice is within his ability to perform the selection. At UTETC the WAVES will be utilized only in those instances where a trainee has an extremely low motivation in determining what vocation he can best handle. In these cases, the student evaluation will present a realistic approach to those with limited skills.

HEALTH SERVICES

During the past three months, the Center enrollment was increased by three births, two girls and a boy. The mothers and children are doing fine.

Visits by the nurse to the Child Development Center were initiated this quarter. The health of the children is thoroughly checked, and the staff is instructed on methods of preventing illness and spreading of contagious diseases. In addition, home visits by the nurse and instructional discussions with the parents were increased this quarter.

The combination of these efforts has resulted in a significant decrease in the number of dispensary visits and clinic referrals. Table III presents a comparison of cases handled between last quarter and this one.

	Total	Medical Referrals					
Quarter Ending	Dispensary	In-Patients	Hospital	Clinic	Dental	Eye	Emer. Room
6/30/70	1244	2	41	405	40	37	25
9/30/70	795	15	30	277	41	3.0	25
Net Change	-449	+13	-11	-128	+1	-7	0

TABLE III. Medical Data

As indicated by Table III, dispensary visits have been reduced by 36 percent and clinic referrals by 32 percent. The clinic referral decrease represents a considerable savings in the medical cost of this contract.

ADULT BASIC EDUCATION (ABE)

The ABE program continued to be operated as reported in the previous quarter. There were no major revisions in the curriculum or method of teaching.

Table IV presents enrollment data for the various ABE programs and indicates the population changes that have occurred since June 30, 1970. Basically, these changes are the result of the following:

Increases

- 1. New Arrivals
- 2. Advancement to a higher program from a lower one
- 3. Attainment of GED certificates.

Decreases

- 1. Terminations
- 2. Advancements from a lower program to a higher one
- 3. Graduation

TABLE IV. Adult Basic Education Enrollment Data

		A Dec	Progr	am/Statu	ıs Popul	lation		141
8 1	R	I	n	ш	Full 7		Other	Totals
Beginning of Quarter	0		18	33		47	4	102
Increases:				٥			.,,	
New Arrivals		3	14	8	9		2	36
Advancements		0	0	5	0		0	5
GED		0	0	0	9		_0	9
Total Increases		_3	14	13		18	2	<u>50</u>
Sub-Total		3		46		65	6	152
Decreases:								
Terminations			4	9	6		4	23
Graduations			1	1	21	2	0	23
Advancements			5	9	0		0	<u>14</u>
Total Decreases			<u>-10</u>	-19		-27	<u>-4</u>	- <u>60</u>
End of Quarter		-3		27		<u>38</u>	2	92

An improved system for the evaluation of trainee progress is in the final stage of development. This system involves a performance objective approach to training. The performance objectives are used in lieu of a letter or numerical grading system.

A minimum level of performance was established by the teacher or instructor and is the level expected to be completed by the trainee. Each trainee is made aware of those things he must do to successfully complete the course. Each trainee progresses at his own rate, and when the minimum objective or better is completed, the student is ready to move up to a higher level of education. With this system, progress is much easier to record, and the trainee knows exactly where he stands in his performance.

Table V details the students' progress in Adult Basic Education.

VOCATIONAL

Table VI presents the enrollment data for vocational courses. It depicts the changes that have occurred since the last reporting period.

TABLE V. ADULT BASIC EDUCATION STUDENT PROGRESS CHART

N	0.	Date		trance le Level Reading	Program R 0-1	Program II Program III Program III Grades 2 - 4 Grades 5 - 8 Grades 9 - 12 GED	Estimated Completion Date
1.		9/8/69	3.9	6.9		Center Completion 8/7/70	7
2.		9/8/69	H. S.	Diploma		Center Completion 9/4/70	1
3.		9/8/69 .	8.1	10.0		Center Completion 9/4/70	4
9.		9/15/69	3.7	6.9		Center Completion 9/25/70	4
10)."	9/15/69	4.4	8.2		Center Completion 8/14/70	
_ 11	١.	9/15/69	2.5	4.6		Center Completion-8/14/70-	
12	2.	10/14/69	4.9	9.0		Center Completion 9/11/70 - GED	4
13	3. '	10/14/69	4.4	7.7	-	Center Completion 9/11/70 - GED	
14	١.	10/14/69	4.4	4.8		Center Completion-8/28/70	ı
15	. ::	10/14/69	6.7	9.7		Center Completion 8/28/70 - GED	
20		11/20/69	5.4	6.5			10/2/70
22	2.	11/20/69	7.0	9.8		ABE Completion Passed GED 6/16/70	_
23		11/20/69	4.0	5.1		Full Time Vocation	
24	١.,	11/20/69	H. S. I	Diploma		Center Completion 9/25/70	
25	i.	11/20/69	5.4	7.5		Center Completion 9/25/70	
26	i.	11/20/69	7.8	10.5		Center Completion 9/25/70	
27		11/20/69	GED	- 11	111 -	Full Time Vocation	1
31		11/20/69	9.1	8.2		ABE Completion Passed GED 6/1/70	1
32		11/20/69	6.3	8.0		ABE Completion Passed GED 8/28/70	8/30/70
33		12/5/69	4.3	9.7		ABE Completion Passed GED=8/28/70	
36		12/12/69	н. s. i	Diploma		Full Time Vocation	
37		12/12/69	3.1	7.1			10/18/70
40		12/12/69	8.0	7.5	-	ABE Completion Passed GED 6/25/70	Œ
43		1/12/70	7.0	5.9			11/9/70
44		1/12/70	6.6	7.1		ABE Completion Passed GED 6/25/70	
45		1/12/70	6.1	7.4		Terminated 7/31/70	
48	3.	1/12/70	GED	*		Full Time Vocation	1
49)_	1/12/70	4.5	10.3		ABE Completion Passed GED 8/28/70	10/1/70
50		1/16/70	6.5	9.5		ABE Completion Passed GED 6/15/70	1
51		1/16/70	5.4	7.0			10/14/70
52		1/19/70	7.6	8.4	4 1 2	ABE Completion Passed GED 6/25/70	
53		1/19/70	H. S. I	Diploma		Full Time Vocation	1
55		1/26/70	3.4	9.5		Terminated 8/21/70	1
56		1/26/70	4.1	11.0		ABE Completion GED 8/6/70 Terminated 8/21/70	4
58	11	2/2/70	5.8	10.3		ABE Completion Passed GED 5/27/70	_
59		2/2/70	5.9	8.3		Terminated 7/31/70	
64		2/13/70	6.7	8.6		ABE Completion Passed GED 8/28/70	9/21/70
65		2/13/70	5.3	6.3			4
66		2/13/70	7.7	9.3		ABE Completion Passed GED 6/25/70	1
67		2/13/70	7.4	8.3		ABE Completion Passed GED 8/28/70	9/21/70

PERCENTAGE OF COMPLETION

TABLE V. ADULT BASIC EDUCATION STUDENT PROGRESS CHART (Continued)

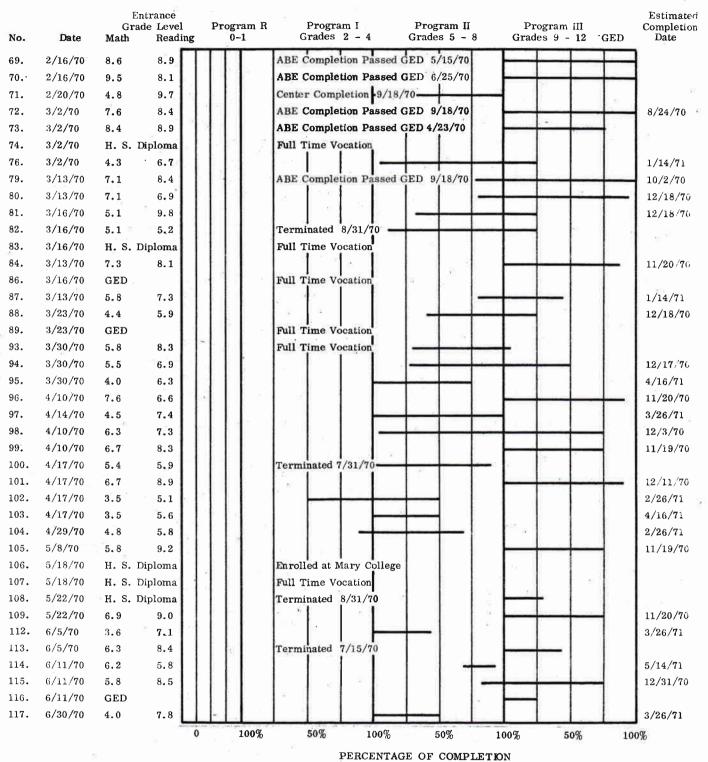


TABLE V. ADULT BASIC EDUCATION STUDENT PROGRESS CHART (Continued)

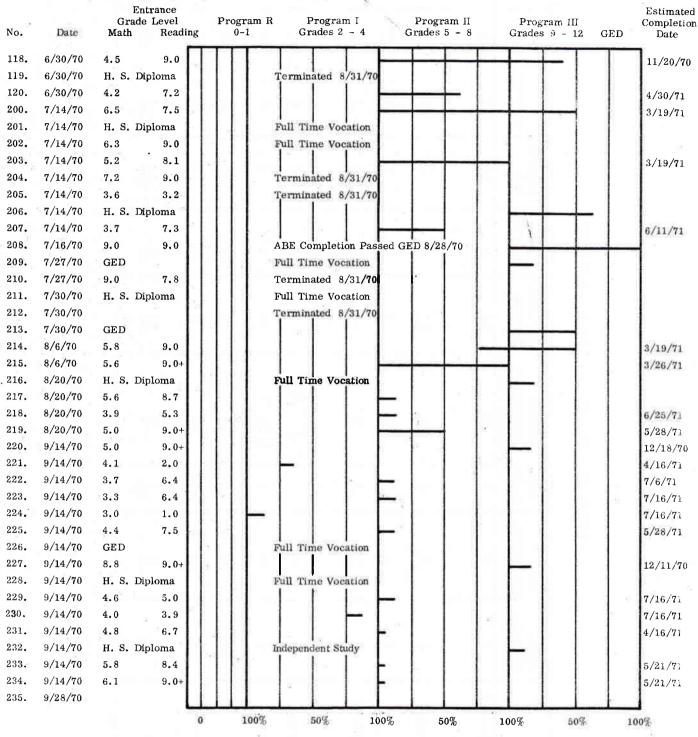


TABLE VI. Vocational Enrollment Data

	Agri- Business	Auto Mechanics	Auto Body	Building Maintenance (Special Proj.)	Business/ Clerical	Food Service	Nurse's Aide	Welding	Other	Total
Beginning of Quarter	_3	9	<u>6</u>		31	4	<u>19</u>	_5	4	102
Add:							41	3. 7		
New Arrivals	0	6	4	1	11	4	8	1	1	36
Revisions	0	_1	_0	2	2	<u> </u>	_0	<u>. 0</u>	3	8
Total Additions	<u>0</u>	_7	_4	_3	_13	4	8	_1	_4	44
Deduct:										
Terminations	1	6,	0	(4)	5	2	4	0	1	23
Graduations	0	0	I,	13	3	1	.,5	0	0	23
Revisions	_0	_1	_0	_0	_0	_1_	_2	_0	_4	8
Total Deductions	_1	7	_1	<u>17</u>	8	4	<u>11</u>	_0	<u>_5</u>	_54
End of Quarter	_2	<u>9</u>	9	_7_	36	4	16	<u>6</u>	<u>3</u>	92

The highlight of this quarter was the graduation of 23 students. Three preapprentices in electricity and six preapprentices in plumbing were graduated on August 7. These two programs were special courses that were added to the curriculum in June 1970, with students working from 8 a.m. to 5 p.m. in their vocation only.

Fourteen persons graduated from the Center's regular program. The initial Center graduates were honored at a luncheon on the Center. Representatives from the state and local governments and B.I.A. officials were present for the ceremonies. Awards were also presented to students who had completed courses in Adult Basic Education and Personal Development. Subsequent graduates have been honored at a small tea on the Center the day of their graduation. At that time they were presented with frameable certificates for the programs they completed.

The curriculum for each skill area has been reviewed. They were found to be satisfactory, and as a result, no changes are required.

General Motors, Inc., donated an engine and transmission for use in the Auto Mechanics course. They also granted permission to video tape some of their training films which will reduce the cost of instructional materials.

The Agri-Business course was phased out on September 30 because of little student interest. For the past 15 months, enrollment never exceeded three. The decision to terminate this course is indicative of the effort to meet student needs. In contrast, two new vocational courses will be offered commencing October 1. Police Science will offer training in the law enforcement field. A Human Services course to be offered will prepare the trainee for employment as aides in the following areas:

- Dormitory
- Recreation
- Social Work
- Employment
- Juvenile Officer.

In addition, Bendix will offer a Management Training course for tribal and reservation personnel. The objective is to provide assistance in the development of new management techniques and to provide workshops for the solving of management problems.

Details of the student's progress in vocational education are presented in Table VII.

TABLE VII. VOCATIONAL STUDENT PROGRESS CHART

TRAINEE NO.	SKILL AREA	DATE STARTED	PERCENTAGE OF VOCATIONAL COMPLETION 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%	ESTIMATED COMPLETION DATE
	11 W 2			
⁸ 1.	BUILDING MAINTENANCE	9/8/69	CENTER COMPLETION - 8/7/70	
2.	BUSINESS/CLERICAL	9/8/69	CENTER COMPLETION - 9/4/70	
3.	BUSINESS/CLERICAL	9/8/69	CENTER COMPLETION - 9/4/70	
9.	BUSINESS/CLERICAL	9/15/69	CENTER COMPLETION - 9/25/70	
10.	NURSE'S AIDE	9/15/69	CENTER COMPLETION - 8/14/70	
11.	BUILDING MAINTENANCE	9/15/69	CENTER COMPLETION - 8/14/70	
12.	NURSE'S AIDÉ	10/14/69	CENTER COMPLETION - 9/11/70	
13.	NURSE'S AIDE	10/14/69	CENTER COMPLETION - 9/11/70	\$
14.	BUILDING MAINTENANCE	10/14/69	CENTER COMPLETION - 8/28/70	
15.	NURSE'S AIDE	10/14/69	CENTER COMPLETION - 8/28/70	
20.	AUTO MECHANIC	11/20/69		10/2/70
22.	NURSE'S AIDE	11/20/69		10/16/70
23.	AUTO BODY	11/20/69		10/16/70
24.	NURSE'S AIDE	11/20/69	CENTER COMPLETION - 9/25/70	
25.	BUILDING MAINTENANCE	11/20/69	CENTER COMPLETION - 9/25/70	
26.	AUTO BODY	11/20/69	CENTER COMPLETION - 9/25/70	
27.	BUSINESS/CLERICAL	11/20/69		12/28/70
31.	NURSE'S AIDE	11/20/70		10/16/70
32.	AUTO BODY	11/20/70		10/16/76
33.	AUTO MECHANIC	12/5/69		11/5/70
36.	BUSINESS/CLERICAL	12/12/69		10/16/70
37.	WELDING	12/12/69		10/16/70
40.	BUSINESS/CLERICAL	12/12/69		12/28/70
43.	AUTO MECHANIC	1/12/70		11/5/70
44.	NURSE'S AIDE	1/12/70		11/5/70
45.	NURSE'S AIDE	1/12/70	TERMINATED - 7/31/70	
48.	BUSINESS/CLERICAL	1/12/70		12/11/70
49.	WELDING	1/12/70		10/30/70
50.	AGRI-BUSINESS	1/16/70		10/23/70
51.	AGRI-BUSINESS	1/16/70		12/4/70
52.	BUSINESS/CLERICAL	1/19/70		2/26/71
53.	BUSINESS/CLERICAL	1/19/70		1/29/71
55.	NURSE'S AIDE	1/26/70	TERMINATED - 8/21/70	2, 22, 12
56.	AUTO MECHANIC	1/26/70	TERMINATED - 8/21/70	
58.	NURSE'S AIDE	2/2/70		10/2/70
59.	NURSE'S AIDE	2/2/70	TERMINATED - 7/31/70	-5, -, .0
64.	BUILDING MAINTENANCE	2/13/70		12/30/70
65.	AUTO MECHANIC	2/13/70	TERMINATED - 8/4/70	= , 50, 10
66.	BUILDING MAINTENANCE	2/13/70	5, 2, 3	1/15/71
67.	BUILDING MAINTENANCE	2/13/70		12/31/70
		2,10,10 L		22/01/10

TABLE VII. VOCATIONAL STUDENT PROGRESS CHART (Continued)

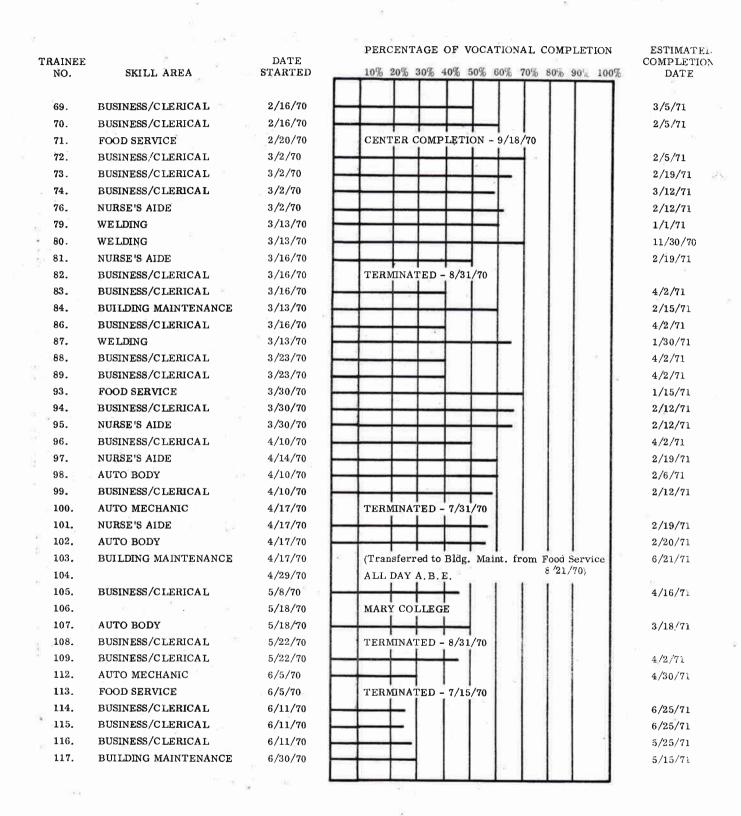


TABLE VII. VOCATIONAL STUDENT PROGRESS CHART (Continued)

2 5			PERCENTAGE OF VOCATIONAL COMPLETION	ESTIMATED
TRAINEE NO.	SKILL AREA	DATE STARTED	10% 20% 30% 40% 50% 60% 70% 80% 90% 100%	COMPLETION DATE
		•		
118.		6/30/70	ALL DAY A.B.E.	
119.	AUTO.MECHANIC	6/30/70	TERMINATED - 8/31/70	
120.	BUSINESS/CLERICAL	7/6/70		8/27/71
	5 4 W 1	FISC	AL YEAR 1971	
200.	FOOD SERVICE	7/14/70	-1 -	5/15/71
201.	BUSINESS/CLERICAL	7/14/70		8/6/71
202.	FOOD SERVICE	7/14/70	- - -	5/15/71
203.	AUTO MECHANIC	7/14/70	- - 	5/13/71
204.	NURSE'S AIDE	7/14/70	TERMINATED - 8/31/70	
205.	AUTO MECHANIC	7/14/70	TERMINATED - 8/31/70	
206.	BUSINESS/CLERICAL	7/14/70	 	8/6/71
207.	AUTO MECHANIC	7/14/70	 	5/31/71
208.	NURSE'S AIDE	7/16/70		5/28/71
209.	BUSINESS/CLERICAL	7/27/70		8/6/71
210.		7/27/70	TERMINATED - 8/31/70	
211.	BUSINESS/CLERICAL	7/30/70		8/13/71
212.	FOOD SERVICE	7/30/70	TERMINATED - 8/31/70	81
213.	BUSINESS/CLERICAL	7/30/70		8/13/71
214.	BUSINESS/CLERICAL	8/6/70		8/20/71
215.	AUTO MECHANIC	8/6/70	- - 	6/6/71
216.	AUTO BODY	8/20/70	 	6/20/71
217.	BUSINESS/CLERICAL	8/20/70		7/14/71
218.	AUTO BODY	8/20/70		6/20/71
219.	WELDING	8/20/70	-+	6/30/71
220.	BUILDING MAINTENANCE	9/14/70		7/16/71
221.	FOOD SERVICE	9/14/70	-	7/16/71
222.	NURSE'S AIDE	9/14/70	-	7/16/71
223.	BUSINESS/CLERICAL	9/14/70	-	9/17/71
224.	AUTO BODY	9/14/70	-	7/16/71
225.	NURSE'S AIDE	9/14/70	-	7/16/71
226.	NURSE'S AIDE	9/14/70	-	7/16/71
227.	AUTO BODY	9/14/70		7/16/71
228.	BUSINESS/CLERICAL	9/14/70		9/17/71
229.	NURSE'S AIDE	9/14/70		7/16/71
230.	AUTO MECHANIC	9/14/70		7/16/71
231.	NURSE'S AIDE	9/14/70		7/16/71
232.	BUSINESS/CLERICAL	9/14/70	-	9/17/71
233.	BUSINESS/CLERICAL	9/14/70	-	9/17/71
234.	NURSE'S AIDE	9/16/70		7/16/71
235	UNDECIDED	9/28/70		

CHILD DEVELOPMENT CENTER

The present enrollment in the Child Development Center is:

Nursery	27
Preschool I	17
Preschool II	12

A room in the basement of the Child Development Center was converted into a large-muscle development area with such equipment as tricycles, building blocks, and jungle-gyms.

Additional rooms in the girls' dormitory are used as a nap area for the older children.

Activities in Preschool I were modified to accommodate the large number of children under three years of age. Many of the activities are less structured and more autonomous, since younger children have a shorter attention span and limited manual dexterity.

Kindergarten-aged children are being separated from the other children for 30 minutes each day in an effort to observe their command of skills necessary for first grade.

Nine children completed their activities in the nursery; seven of these were transferred to Preschool I, and two left the Center when their parents graduated. Six children completed Preschool I and were promoted to Preschool II. Four children from Preschool I left when their parents graduated from the Center. Seven children from Preschool II are now attending first grade. A survey is under way to compare the entry level of these children to other first graders. The results will be reported the next quarter.

A daily health inspection of all children entering the Child Development Center was initiated. This proved instrumental in curbing contagious diseases.

All of the children in Preschool II received swimming lessons at the Center pool. Instruction was provided by the Bismarck Y.M.C.A. with the help of a local youth church organization.

Three employees attended a preschool workshop at the Headstart Center in Mandan, N.D., and related the new program training techniques to the entire staff. Two trainees are getting work-related experience in the Child Development Center for two hours each day. They are welcomed by the staff and the children.

A new observation technique was initiated that provides a more complete report on the progress and development of each child. This report will be instrumental in determining how well a child adjusts within his environment. Weekly observations are prepared by the child care aids who work with each child. This series of observations is compiled

into a quarterly progress report. Parent conferences are then conducted with parents and the child's teacher.

Table VIII lists the Field Trips taken by the children.

The first dance contest was held with Indians in their costumes competing for the semi-finals. Topping the night's events was the crowning of Miss United Tribes as a full-fledged princess of the Indian Nation. A special headress and bracelets were beaded for the princess by some of the students. These will be retained by the Center Student Government for future princesses.

Concession stands were assembled on the Center and rodeo grounds and were manned by students who sold refreshments.

An open house of the training facilities was held on July 25. Instructors and teachers were available in all areas to explain the programs. A slide presentation showing the daily activities of the Child Development Center was viewed by the visitors. Various officials from the U.S. Congress, Department of Interior, Bureau of Indian Affairs, and Bendix Field Engineering Corporation were present.

Staff members obtained a buffalo from Custer State Park, S.D., which was skinned at the Center by the trainees and Bendix staff. The cafeteria prepared the meat, and it was served to the public attending the open house. Approximately 1200 dinners were served that day.

A rodeo, powwow, and white dance (modern music) were held. Special busing schedules were arranged to take trainees to the Mandan Rodeo grounds. Students sold tickets at the dances and rodeo and manned the shoots for the rodeo. The Auto Mechanics students cleaned up the rodeo and Center grounds after the weekend events. Over \$6000 in rodeo prize money was awarded, and \$700 in powwow dance money went to contestants.

Through the combined efforts of the students and Bendix personnel, United Tribes Days was a success. The students learned the importance of planning and management, and the community was made more aware of the Center's activities. Moreover, by purchasing all materials for the weekend event locally, the goodwill of the Center was enhanced. Local news media covering the event and contacts with the community showed the celebration was favorably received. Tentative plans are under way to make United Tribes Days an annual event. (Also see Appendix A.)

TABLE VIII. Field Trips

June 30 Preschool I

July 2 Preschool I

July 7 Preschool I and II

July 22 Preschool I and II

July 30 Preschool I and II

August 13 Preschool II

August 26 Preschool I and II

September 4
Preschool I and II

September 14 Preschool I Fort McKeen, Mandan, N.D. To tour museum and Indian mounds

Bismarck Public Library, Bismarck, N.D. To select a book or record and observe how people behave in a library

Sertoma Park, Bismarck, N.D. To use playground equipment for large-muscle development

Midway Veterinary Clinic, Mandan, N.D. To become familiar with care of animals in a hospital setting

Sertoma Park, Bismarck, N.D. To picnic and use playground equipment

North Dakota Museum, Bismarck, N.D. To tour museum

Bismarck Theater, Bismarck, N.D. To view movie "Charlie Brown"

Foremost Dairies, Inc., Mandan, N.D. To see how milk, butter, and ice cream are made

Bismarck Fire Dept., Bismarck, N.D. To become acquainted with the fire department and its equipment

SUPPORT SERVICES

LOGISTICS

A comparison of the purchasing activity between last quarter and this quarter is presented in Table IX.

TABLE IX. Purchasing Activity

Purchase Orders Placed	AMJ 212	JAS 107	Net Change -105
Petty-Cash Procurements	_83_	139	_ + 56
Total Purchases	295	246	49

As indicated in Table IX, petty-cash procurements increased considerably with a corresponding decrease in the quantity of purchase orders placed and a reduction in the total purchases. The petty-cash procurement system proved to be an efficient and expeditious method of obtaining materials required for the operation of the Center. Consolidation of requisitioned material into a lesser number of orders was the main cause for the overall reduction in the quantity of purchase orders placed.

A major accomplishment in the goal of performing the best job at the least cost was realized during this quarter. Investigation into using the General Services Administration (GSA) procurement system was conducted. At this time, it appears that approval to use this system will be granted by the Bureau of Indian Affairs. It is anticipated that authority to purchase through GSA will reduce the costs of operations considerably. Plans are presently being formed to start GSA purchasing on October 1, 1970.

In addition to the normal logistic function, assistance was provided to the United Tribes in the following areas:

Development and implementation of plans for a Foods and Nutrition classroom

Car.

- Procurement of internal fixtures and furniture for new homes acquired from the Dickinson Job Corps Center
- Procurement of food stuffs for use by the Student Council in their United Tribes Days celebration.

BUILDING AND GROUND MAINTENANCE

The Maintenance Section completed 308 work orders this quarter as compared to 173 last quarter. The increase was due to the influence of summer time requirements. Painting of buildings, removal of storm windows, and installation of screening were

the main activities. In addition, assistance was provided to the United Tribes in the remodeling of their office and reception area.

TRANSPORTATION

Summer time activities also contributed to an increase in transportation services provided for trainees and their families. Weekend trips for rodeos, powwows, and intercity softball games as well as trips to various places of interest for the Child Development Center were the main activities supported by transportation.

The preventive maintenance program continues to be efficient. No major malfunction of vehicles occurred during this quarter. The school bus was inspected and found to be in good operating condition for the coming school year.

All equipment used for summer maintenance was cleaned, and preparation for winter storage is under way. Additionally, the transportation section is in the process of winterizing all Center vehicles.

FOOD SERVICE

Meals served continue to increase. This quarter 18,500 meals were prepared as compared to 15,600 last quarter. During the Open House ceremonies, 1200 people were served a complimentary buffalo barbecue by the food service personnel.

At present, there are four trainees enrolled in vocational instruction for Food Service. A total of 930 hours of instruction was given in the techniques of food preparation, sanitation, and kitchen safety.

Of most importance is the successful completion of the vocational training of one student who was enrolled in the Food Service program. Through diligent effort and initiative, this student completed the course two months ahead of schedule. He is being employed as a cook and should be commended for his efforts.

TRAINEE PLACEMENT

Table X lists the trainees who successfully completed their training and who were placed in employment.

Follow-up on these graduates was performed, and it was learned that the employers are more than satisfied with their performance. There was one minor housekeeping problem which required attention. The assigned counselor was contacted and the problem was resolved immediately. Periodic follow-up will continue.

TABLE X. STUDENT PLACEMENT

	TIFICATION NUMBER	GRADUATION . DATE	DATE AND PLACE OF EMPLOYMENT	POSITION	VOCATION RELATED	STARTING SALARY	PREVIOUS SALARY	EMPLOYMENT PRIOR TO UTETC	PREVIOUS STATUS WELFARI
11	(1)	8/14/70	8/17/70 Bismarck	Maintenance Man	Yes	2.81/hr	0	Unemployed	Yes - Fami of 10
10	(1)	8/14/70	8/17/70 Bismarck	Nurse's Aide	Yes	1.55/hr	0	Unemployed	Yes - Wife above
1	(1)	8/7/70	8/10/70 Fort Yates	Maintenance Man	Yes	525/mo	Unknown	Temporary Job	No
2	(1)	8/7/70	8/7/70 Fort Yates	Clerk/Typist	Yes	480/mo	0	Unemployed	No
14	(1)	8/28/70	8/28/70 Devils Lake	Maintenance Man	Yes	400/mo	0	Unemployed	Yes – Fami of 4
15	(1)	8/28/70	8/28/70 Devils Lake	Pursuing LPN Course	Yes	45/wk	0	Unemployed	Yes - Wife above
12	(3)	9/11/70	9/21/70 Newtown	Nurse's Aide	Yes	1.52/hr	0	Unemployed	No
13	(3)	9/11/70	9/21/70 Newton	Nurse's Aide	Yes	1.52/hr	0	Unemployed	No
3	(2)	9/4/70	8/31/70 Bismarck	Clerical	Yes	401.50/ mo	0	Unemployed	Yes - Fami of 4
71	(3)	9/18/70	9/28/70 Jamestown	Cook .	Yes	319/mo plus board	0	Unemployed	No
26	(1)	9/25/70	9/28/70 Bismarck	Auto Body Mechanic	Yes	2.00/hr	Varied	Sporadic	No
9	(1)	9/25/70	9/28/70 Devils Lake	Clerical	Yes	2.70/mo	Unknown	Sporadic	Yes – Fami of 5
24	(1)	9/25/70	10/7/70 Bismarck	Maintenance Man	Yes	2.81/hr	0	Unemployed	No
25	(1)	9/25/70	10/12/70 Bismarck	Practical Nurse	Yes	2.06/hr	1.60/hr	Health Aide	No

医脱水性肝 化硫化铁矿 化双氯化双氯化双氯化 化化化化化化化化化化物 医鞭性麻痹 有權 医腭上颌骨的复数

(1) Family Unit; (2) Solo Parent; (6) Single

During this quarter, 21 trainees were placed in vocation-related work. The distribution of those placed are as follows:

•	Nurse's Aide		84	8
• .	Auto Mechanics	•		4
•	Building Maintenance			3
• ==	Business/Clerical			2
•	Culinary Arts			1
•	Welding			3

Of these, 11 graduated and are now employed.

It is noteworthy that the cooperation of employers was excellent in providing the work experience required to supplement the vocational training. Each of the employers was requested to evaluate the performance of the student during his two-week tenure. An example of the appraisal form is presented in Figure 1. This evaluation provides the Center with information regarding those areas of work skills which may require improvement. With this data, the final phase of training can be concentrated on improving the applicable work skills.

SECURITY AND SAFETY

Safety practices continued to be followed by all staff and trainees. Again in this quarter, as in the past, there were no serious injuries.

Inspections for fire and safety hazards in all buildings were conducted monthly. During an inspection of homes, it was noted that the prefinished paneling behind the kitchen stove could possibly be a fire hazard. Therefore, fire resistant material was recommended for use as a cover for the paneling. Installation of this covering was in progress when a fire was discovered in one of the homes on August 15, 1970. The house was unoccupied at the time. The Bendix Fire Brigade on Center responded to the alarm, and when they arrived, found several trainees containing the blaze. The alertness on the part of the students is to be commended. The Brigade and students successfully contained the fire until the local fire department arrived.

A subsequent investigation indicated that the fire originated on top of the stove and that it was a grease fire. The Bureau of Indian Affairs was contacted and a survey of the damages was conducted.

EMPLOYEE PERFORMANCE AND WORK APPRAISAL FORM Date_ Judge the employee on the basis of the work now being done. Be sure that each characteristic is considered separately, regardless of where the appraisal falls on any of the other characteristics. Place a check () in the box below the group of words which best describes the individual, but only one check for each line. However, it is essential that every line be checked. JOB TITLE_ DEPT_ Has an Exception-ally thorough knowl-edge of work Has good knowl-Requires Considerable Has inadequate 1. Knowledge of Job: edge of work knowledge of work coaching Consider knowledge essential to person's job. +> 2. Quality of Work: **Highest Quality** Well Done Passable Poor Consider the ability to turn out work which meets quality standards. 1 1 Large Volume Good Volume Slightly Below Average Volume Unsatisfactory Volume 3. Quantity of Work: Consider the volume of work produced under normal conditions. Frequently Absent or Late Record is Excellent Occasionally Absent or Late Undependable; 4. Attendance & Punctuality: Absent or Late Without Notice Consider frequency of absences as well as latenesses. \Box 5. Attitude: Unusually Fine **Good Attitude** Passable Poor Attitude Consider his attitude toward his work, company and associates, and his willingness to work with and for others. Applies Himself Well; Needs Little Justifies Utmost Confidence Needs Cannot be 6. Judgment: Frequent Checking relied upon; Needs constant Consider his ability to make decisions and to utilize working time to best advantage. Supervision Supervision П 7. Reliability: Can always be counted upon Generally can be counted on Unpredictable under Pressure "Cracks up" under pressure Consider the ability of the person to get the work out under pressure, and to follow job through to completion. 8. Flexibility-Adaptability: Learns Reasonably Fast Learns Fast Slow to Learn Unable to Consider the speed with which he learns and the amount of instruction required to teach him new duties. Decidedly Favorable Generally Unsatisfactory Good Passable 9. Personal Characteristics: Consider Appearance, Personality, Integrity, "Housekeeping."

13

B/C 10 4/70

Figure 1. Employee Performance and Work Appraisal Form

Appraised by

Remarks:

The Center's policy of incarceration for detoxification proved to be effective. The incidence of incarcerations has been reduced by 25 percent despite an increase in the number of trainees. In addition, a policy was implemented during this quarter which provides that trainees who are incarcerated pay the fee charged by the local county. This policy has made the student more aware of the seriousness of continued violations.

Of particular significance this quarter were the efforts of the security force and students during the powwow held in the latter part of July. The event was sponsored by the UTETC Student Council who also provided student volunteers to supplement the security force. As a result of combined efforts, no injuries or serious incidences occurred. This was especially significant because insurance carriers were reluctant to issue liability insurance due to anticipated extreme exposure.

In preparation for the ensuing contract period, a new educational program entitled Police Science was developed. The course outline, curriculum, and content was prepared and submitted to the United Tribes for their approval. Approval was granted, and the course is scheduled to start October 1, 1970.

Word was received during this quarter that the responsibility for services presently performed by Bendix in the area of Security and Safety will be phased over to the United Tribes on October 1, 1970.

BUSINESS AND ADMINISTRATION

When Bendix was awarded the contract to operate the United Tribes Employment Training Center, it was the intent that if at all possible the United Tribes would eventually take over the full operation of the Center. Toward this goal, the United Tribes have decided to assume operational responsibility for the Counseling effort, Medical Services, and the Security and Safety function. The phaseover of responsibility is scheduled to occur on October 1, 1970.

In line with this anticipated contractural change, Bendix submitted a cost proposal to United Tribes for the portion of services which are to be retained by Bendix. Although definitized contract terms and conditions have not as yet been completed, it is anticipated that a contract for continued operation of the Center will be issued by September 30, 1970.

Additionally, assistance was provided to United Tribes in developing an estimate of material and equipment requirements for the operational period from October 1, 1970 through June 30, 1971.

Internal audits of purchasing procedures continue to be conducted. Again this quarter, no serious discrepancies were noted.

A consolidated records system is being developed. The system is being designed to be comprehensive and centrally located. It will include personal data, course data, test results, performance objective progress, attendance records, student evaluation in the areas of education and personal development, and other data as required. The system will provide the capability of reporting feedback to instructors, counselors, and the students to indicate areas of achievement as well as areas for improvement. It will also provide the data necessary for completion of a resume' to be used in the job placement of the student.

COMMUNITY RELATIONS

The open house held in conjunction with a powwow and rodeo was very successful. The traditional dances of powwow, buffalo barbecue and public advertising of the events brought large numbers of people to the Center. Twelve hundred people enjoyed the barbecue alone. Plans are established to make an annual affair of powwow, rodeo, and open house. Increased interest in the Center has been displayed by the news media. Feature articles were presented in various papers, and wire services also carried beneficial stories throughout the country.

Our regular efforts to keep the public informed continues. Table XI presents the details.

Special efforts were made to assist in resolving which school district is responsible for providing education for children residing on the Center. Although the problem was discussed and apparently settled in 1969, it has again arisen. To gain additional time for further investigation, Bendix has paid tuition costs in dispute for the 1969-70 school year. We will continue to work toward a satisfactory solution with all parties concerned.

Table XI. Community Relations Efforts

DATE	ORGANIZATION	CITY	PARTICIPANTS	ACTIVITY	
7/6/70	Bismarck Exchange Club	Bismarck, N.D.	Center Manager	Speech	
7/8/70	Rotary Club	Bismarck, N.D.	Center Manager	Introduced "Trainee of the Month"	
7/17/70	Rotary Exchange Club	Bismarck, N.D.	Instructor	Tour	
7/24/70	UTETC	Bismarck, N.D. Mandan, N.D.	Staff Staff	Powwow Rodeo	
7/25/70	UTETC	Bismarck, N.D.	Staff	Open House	
7/26/70	UTETC	Bismarck, N.D. Mandan, N.D.	Staff Staff	Powwow Rodeo	
8/1/70			4 2 1	Feature Article in "Bendix Today" UTETC training program	
8/4/70	Mary College	Bismarck, N.D.	Support Services Manager	Speech	
8/7/70	FBI National Academy Assoc.	Bismarck, N.D.	Center Manager	Speech	
8/14/70	International Journalist Assoc.	Bismarck, N. D.	Support Services Manager	Tour	
8/19/70	Rotary Club	Bismarck, N.D.	Center Manager	Introduced ''Trainee of the Month''	
9/1-5/70		e e		Series of five feature articles in Bismarck Tribune on UTETC training	
9/18/70	Delegation from Eagle Butte, Fort Yates, Aberdeen		Instructor	Tour	

Table XI. Community Relations Efforts (Continued)

DATE	ORGANIZATION	CITY	PARTICIPANTS	ACTIVITY
9/16/70	Rotary Club	Bismarck, N.D.	Center Manager	Introduced ''Trainee of the Month''
9/24/70	Area CAPS Sioux Sanitarium Public Health Friendship House	Rapid City, S.D.	Safety and Security Manager	Speech
9/24/70	Capital Kiawanis Club	Bismarck, N.D.	Center Manager	Speech
9/28/70	Community Action Program	Fort Yates, N.D.	Community Life Manager	Speech
9/28/70	Community Action Program	Bullhead, S.D.	Recreation Leader	Speech
9/28/70	Community Action Program	Wakpala, S.D.	Recreation Leader	Speech

CASE HISTORIES

Case

Remarks

- 1. During the last two months of training this man experienced inconsistency in his school attendance and had a drinking problem as a result of marital troubles. Since graduation he has improved.
- 2. Prior to graduation, this girl was depressed regarding her future. She was worried about finding housing and getting her children to school. Talks with her since graduation indicate an improvement.
- 3. This girl completed training September 5, 1970. Has been an excellent student and of high character throughout the training period.
- 9. Completed training September 25, 1970 with satisfactory rating.
- 10. This woman made a great effort to succeed in her training. Follow-up visits indicate that she is satisfied with her work but needs to work at keeping her home up.
- 11. Graduation for this man meant a goal had been reached. His employment has been good, although he needs to improve as a husband and father.
- 12. This woman recently graduated from Nurse's Aide training. She came a long way both in the training program and in her social adjustment.
- 13. This woman recently graduated from Nurse's Aidetraining. Although she will continue to need much supervision and counseling, she made a great deal of progress both academically and socially while on Center.
- 14. This man has completed his training in Building Maintenance and is employed in a public school system. His drinking has decreased.
- 15. This woman is now continuing her education in nursing after having finished the training here on the Center. From all indications she will become an excellent nurse. Her progress in caring for her family was quite remarkable.
- 20. This young man has settled down considerably and has had less fight problems which resulted from drinking. He had good reports for OJT and is eager to complete training. His marital relationship could improve.

- 22. Has experienced very little difficulty in either vocational or educational courses but has a definite marital problem, which may result in termination before completion date.
- 23. Has experienced difficulty in education work, is of average rating in vocation. Has marital difficulties, which may result in termination before completion.
- 24. Center completion. All programs completed satisfactorily.
- 25. Center completion. All programs completed satisfactorily.
- 26. Excellent reports have returned from OJT concerning his ability and attitude toward his job. He is currently employed in the area pending his wife's completion. He has problems communicating with his wife.
- 27. Much of her training has been interrupted because of pregnancy and delivery. She is a very outspoken woman and is domineering toward her husband. Her vocational work is thorough, but her output is low.
- 31. This young mother recently gave birth to her second child. Complications previous to delivery delayed her program; however, continued progress is noted.
- 32. This young married male continues to demonstrate a strong sense of responsibility toward the family. He has satisfactorily gained involvement in community affairs.
- 33. His wife is completing training prior to her husband. This individual will complete training in one week. Very dependable. Slow at work.
- 36. The complications and eventual delivery of this mother's third child severly interfered with her programmed progress. She continues in her somewhat quiet and passive role.
- 37. This trainee is a dedicated family member. Personal satisfaction from vocational training and the necessity of budgeting appear to be a difficulty.
- 40. This girl has had many problems adjusting to the Center. She is a very bright girl and is doing well in her classes.

Remarks

- 43. This man has only two months left in the training program. He has had some marital and drinking problems but is working them through with counseling. He is anxious to complete his vocation and get a job.
- 44. This woman is training as a Nurse's Aide and appears to like it. She has some problems caring for her children but is working at improvement.
- 48. This mother of a large family continues to perform as the dominant family member. It is thought that her abilities in her training are being matched by her training performances.
- 49. This man continues to demonstrate extreme dependency. His inability or unwillingness to resolve some difficulties continues to promote his use of alcohol to a detrimental effect.
- 50. He has made a great deal of progress insofar as he is more involved in Center activities by losing his self-consciousness. He should have a successful completion. The home situation has improved.
- 51. This young man has made a favorable adjustment to this Center. He is showing steady progress toward his GED and vocational training.
- 52. Client is doing an excellent job in her vocation. She has completed her GED and is advancing rapidly toward her completion date.
- 53. She does remarkably well in her vocational training. She has much insight into her husband's problems and deals with them tactfully. They are communicating with one another very well.
- 58. Much of this young woman's fear of people has diminished, although she is shy and withdrawn. She is eager to complete her training before her baby is due. She does not have a good working relationship with husband.
- 64. Is successfully attaining performance objectives in both education and vocation. Is becoming aware of problems resulting from his use of alcohol.
- 65. This young man experiences difficulty in accepting instructions. Social adjustment is still unresolved, and his frequent use of alcohol is ever present.

- 66. This single has been AWOL for nearly three months. He has married and is coming back when housing is available.
- 67. Client was experiencing marital difficulty because of his drinking. However, with the help of counseling he has worked through his drinking problem, and as a result, his family relationship has improved.
- 69. Is not performing up to par in vocational area. Has attained performance objectives in education. Has poor attendance.
- 70. Client is making steady progress in her training. She is well motivated and displays healthy motivation.
- 71. Client has broken the rules occasionally but recently completed his training program. He has been successfully placed in his vocation.
- 72. Is performing satisfactorily in all areas.
- 73. Is performing satisfactorily in all areas. Has ability for higher educational learning.
- 74. This solo's progress has been steady though frequent absences have occurred because of her children's health. She enjoys her training and is eager to complete. She does occasionally daydream in class.
- 76. This girl has some problems with tardiness but attends classes regularly and is doing fine. She is a friendly person with a very pleasing personality.
- 79. Client is young and inexperienced. He has demonstrated a willingness to learn but has periodic social problems.
- 80. This man has just begun his OJT and it appears that he will be very successful. He is a good father to his children.
- 81. This woman is making progress in the area of caring for her children. She has been missing a lot of classes because of her children's illness.

<u>Case</u> <u>Remarks</u>

- 83. Marital difficulties have interrupted her training though she is able to aid in a better marriage. Both she and her husband are involved in marriage counseling.
- 84. This young man has recognized that drinking causes most of his difficulties. He has made an outstanding effort to eliminate this and has concentrated both in education and vocation. Housing off-Center has aided in his adjustment, and he has found friends that do not have drinking problems.
- 86. This man has returned to the Center after quitting for three weeks. He is attending classes regularly and seems to be doing fine.
- 87. A 30-day suspension was recommended and carried out for this single trainee. He has not made much improvement and has been a frequent rule breaker. He does not respond well to counseling. He is currently AWOL.
- 88. Is not performing satisfactorily in any area. Attendance is poor, attitude is passive. Needs excessive counseling.
- 89. This young man is meeting performance objectives. He has leadership abilities.
- 93. This man is physically limited, but is performing satisfactorily and will be able to meet job requirements.
- 94. This woman continues to demonstrate marginal ability in her chosen skill. She has a medical problem which may slow up completion of her vocation.
- 95. This trainee has been AWOL for a period exceeding a month. A completion date cannot be established.
- 96. Client is primarily interested in attaining his GED. Beyond this goal, he plans to attend college at B. J. C.
- 97. Client is experiencing severe marital problems as a result of alcohol. Continued absenteeism because of children's sickness is hindering progress toward completion date.
- 98. This individual is an alcoholic and does not want any help. Because of his drinking, he is experiencing severe marital problems.

- 99. Has been on medical leave for over a month. It is difficult to establish a completion date for this individual.
- 101. This solo client was hospitalized for psychiatric treatment and has responded favorably. She provides adequately for her children and does not need alcohol for escape.
- 102. Client needs constant supervision in order to motivate him in his training. He must learn to be less dependent on others and develop a feeling of self-worth.
- 103. Client is experiencing severe alcoholic problems. He received treatment in Jamestown State Hospital and has involved himself in group work at this Center. He has made little progress with vocational and school training.
- 104. This young enrollee continues to lack satisfactory adjustment. He is a hostile and impulsive person who uses alcohol frequently.
- 105. Very passive individual with little motivation. However, client is performing satisfactorily and has shown steady improvement.
- 106. This young lady is attending Mary College where she is training to be a nurse. She is well motivated and working toward her goal in life.
- 107. Client is working full time in his vocation and is doing an excellent job. His attitude is healthy and as a result is productive in his training.
- 109. Has improved in attitude and performance. Responds to counseling.
- 112. This single trainee continues to display a lack of self-confidence. His progress is below his capabilities, and his use of alcohol is a factor in his overall performance.
- 114. This individual has been AWOL for approximately two months. A return to the Center is doubtful.
- 115. This single female is having problems getting to scheduled classes on time; she is often late and has been AWOL several times.

- 116. This student has a problem of school attendance. Her inability to conform to a satisfactory program of adjustment is thought to be her greatest deterent in completion.
- 117. This man seems able to work many of his troubles through himself, and although he becomes discouraged at times, he is doing well in his training.
- 118. The counselor has helped this man curtail his drinking, and he now is doing well both in his educational and vocational courses.
- 120. This girl is having problems deciding which vocation she wants. She is in the process of changing from Nurse's Aide to full time Business/Clerical. We feel that her adjustment will improve with the changeover.
- 200. This solo has adjusted well to training. She is very interested in her child but has had difficulties with her ex-husband. She has some very negative feelings toward her parents who have her younger daughter. She has an independent attitude.
- 201. Is attaining performance objectives, no social problems. Good attendance and appears happy.
- 202. Very difficult to understand his motivation; is quite dependable in his vocational training; has a desire to be somebody and need to be noticed.
- 203. Rather reserved individual has no particular social problem. Getting along fine.
- 206. This young woman is shy and withdrawn. She does not pay attention to direction in class and seems to be afraid to relate to others; is frequently tardy to class. There does not seem to be any marital problems.
- 207. He does not relate well with others and seems to live in his own world. Does not exhibit interest in Center activities. Seems to relate well with his wife and child, however.
- 208. This single does well academically and achieved her GED shortly after arrival. She enjoys her training but is slow in making friends. She is under heavy medication as a result of an illness and is tired much of the time. She needs encouragement and frequent praise for her work.

<u>Case</u> <u>Remarks</u>

- 209. This young girl is not taking her training seriously. To date she has not yet made satisfactory adjustment nor is any progress noted.
- 211. This young girl is very immature and has demonstrated an extreme dependency need. Her progress is hindered by unauthorized absences.
- 213. Very quiet. Doing excellent work in vocational field. Completed GED before arriving.
- 214. She is well motivated and has excellent progress reports from her instructors. She has a well-run home life and is concerned about her children. Decisions are always worked out with her husband. Their adjustment to the Center is excellent. She is respected by the other trainees.
- 215. He has adjusted well and shows a great deal of maturity. He had advanced rapidly in his vocation and received many compliments. He is well respected by the other trainees as is his wife.
- 216. He is a shy young man and seems to lack self-confidence in his abilities. He is easily influenced by others and has been AWOL. Shows little interest in training.
- 217. This young girl was present for less than a week. Presently AWOL.
- 218. AWOL from the Center; return is doubtful; attendance has been very poor.
- 219. Needs close supervision in vocational training. Client is progressing toward his GED and has experienced few problems in adjustment.
- 220. Client has been adjusting very well and is on a routine schedule. This young man is trying to escape from reality by using alcohol. However, he is aware of this behavior and is trying to work this problem out with his counselor.
- 221. New arrival. Nothing significant to report.
- 222. New arrival. Nothing significant to report.
- 223. This girl recently arrived at the Center. She is very shy and is having problems adjusting to being away from home. This last week she started to be a little more assertive and attends classes regularly.

- 224. This man is an excellent father to his two children. He has just recently arrived and is having some difficulty with his educational courses, but he is trying very hard.
- 225. This woman is a very strong person and very responsible in her family life. It looks like she will do very well in the program. She has not been here very long and is still dealing with some feelings of homesickness.
- 226. New arrival. Nothing significant to report.
- 227. New arrival. Nothing significant to report.
- 228. This girl is a recent arrival to the Center and has made an excellent adjustment. She is interested in attending classes regularly and is doing fine. She is an outgoing person with a very pleasing personality.
- 229. New arrival. Nothing significant to report.
- 230. New arrival. Nothing significant to report.
- 231. New arrival. Nothing significant to report.
- 232. New arrival. Nothing significant to report.
- 233. New arrival. Nothing significant to report.
- 234. New arrival. Nothing significant to report.
- 235. New arrival. Nothing significant to report.

UNITED TRIBES DAYS

A three-day celebration, "United Tribes Days," took place at the Center on July 24, 25, and 26. The celebration involved a rodeo, powwow, white dance, open house, and buffalo barbecue.

The idea was originally conceived by the Student Government. Each trainee served on a committee, with the Bendix staff acting as advisors.

Building Maintenance students set up fences and bleachers at the powwow grounds on the Center. Additionally, they installed the loud speaker systems at the powwow and the rodeo grounds in Mandan, N. D., where the rodeo events were staged. Students printed announcements of the upcoming events for the monthly issue of <u>Keyapi</u>. They also spearheaded the advance ticket sales. The preapprentice plumbing students installed water fountains and outdoor running water for the campers. An area of the Center was roped off for the campers. The Security Department, with students also acting as security guards, registered the campers and patrolled the grounds for the entire weekend.

Many donations, in the forms of rations and gifts for rodeo contestants, were made by the business community. Indian custom dictates that the group holding the celebration provide food for its campers.

Friday saw the arrival of the first campers. Registration for rations, dancing, and rodeo events took place. The students purchased food and provided sanitation facilities for the weekend.

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