

UNITED TRIBES

On-Campus News

VOL. 10, NO. 3

January 24, 2000



Why are we here?

By John Derby, Academic Dean

The faculty and staff spend a lot of time in preparing their lessons, purchasing materials, supplies and equipment, attending meetings, writing grants, correcting papers, etc. Our central focus continues to be upon our students. We want to advance the cause of all of our students attending UTTC for the purpose of developing your inherent skills in many areas. For some, learning how to live and get along with diverse groups of people, for others developing physical skills in the building trades, but the important thing is providing a quality instructional program in all of our vocational and technical areas. The demands of the 21st century are too numerous to mention because the world is growing in population, technology is increasing, the demands of goods and services will always be there. The fact remains is that UTTC students have something to give in terms of time, energy, enthusiasm, and creativity.

I want to encourage all of our UTTC students to make the most of the opportunities and challenges presented to you while you are here at UTTC. There is a lot of important information being discussed in your classes, in your student meetings, with your advisors and counselors. Let's become better listeners, think before you speak, take time to encourage your fellow students, ask help from your instructors if you don't understand something that is said in class, talk to other students to gain additional insights and perspectives.

Why are you here? Someone answered this in a humorous way by saying, "...well, because we're not all there." In a way this person was right. The more education we receive, it seems the less we know. That's the wonderful thing about education. There will never come a time in our lives when we know it all. We simply do not live long enough or ever will.

I want to commend you students for taking advantage of the many opportunities here at UTTC, getting to class, and staying focused on your personal goals. The certificate or associated of applied science degree you are earning is worth the effort.

ON THE INSIDE...

Paid Internships Announcements

Student Health Center New Staff

Valentine Cakes for Sale

"Indian Time" Story

Chemical Health Open House



Weekly Menu

*(Each meal served includes
2% or Skim Milk, Coffee or Tea)*

DINNER

January 24-28

- Mon.- Chuckwagon Stew, Baking Powder Biscuit, Salad Bar, Fresh Fruit, Relish Tray
- Tue.- Ham Sandwich, Soup, Salad Bar, Dessert
- Wed.- Chicken Stir-Fry w/Oriental Noodles, Rice, Cranberry Sauce, Salad Bar, Pumpkin Bars
- Thu.- Bar-B-Que Beef on a Bun, Soup, Salad Bar, Assorted Fresh Fruit
- Fri.- Fish Sandwich, Soup, Salad Bar, Lemon Bars

January 31

- Mon.- Goulash, Vegetable, Dinner Bun, Salad Bar

SUPPER

January 24-28

- Mon.- Bar-B-Que Ribs, Baked Potato, Vegetable, Salad, Dessert
- Tue.- New England Dinner, Boiled Potatoes, Boiled Vegetables, Salad Bar, Dessert
- Wed.- Pepper Steak, Rice Pilaf, Salad Bar, Dessert
- Thu.- Turkey Roast Dinner, Tossed Salad
- Fri.- Roast Pork, Mashed Potatoes & Gravy, Vegetable, Salad Bar, Dessert

January 31

- Mon.- Hamburger on a Bun, French Fries or Potato Chips, Soup, Salad Bar, Brownies

Paid Internships Announcement

The College Program provides career exploration opportunities and leadership training primarily for ethnically diverse, disabled and female students, traditionally under-represented in conservation fields. This year-round program serves undergraduate, law and graduate students seeking field experience, training, mentoring, and career counseling in the variety of professions found within conservation, environmental and cultural resources organizations.

College Program participants are provided with:

- monetary support while taking part in field placements
- professional-level field experience
- personal development and leadership training
- mentoring and career counseling
- networking opportunities with professionals.

College Program participants also gain:

- respect from professional co-workers
- an understanding of professional ethics
- insights on career aspirations
- a valuable network of fellow interns
- the ability to live and work independent of others

To be eligible to apply, student must have a minimum cumulative GPA of 3.0, be currently enrolled in college (some exceptions), be a Permanent Legal Resident or US Citizen, and have completed their freshman year of college.

Placement opportunities within the College Program are organized to provide a progression of experiences - from combined academic/professional, through structured professional terms, to independent student employment. We seek self-motivated and dedicated students and encourage them to apply for as many options as their academic backgrounds and career goals match.

The Diversity Intern Program, paid internship positions during spring, summer, and fall terms focusing on the full range of careers available with the federal sector (weekly living allowance between \$390-\$510); and/or The Cultural Resources Diversity Internship Program, paid internship positions during summer focusing on historical preservation and cultural/historical resource management (weekly living allowance between \$390-\$510); and/or

The Rivers, Trails & Conservation Assistance Program, federal student employment opportunities (co-op education) starting during the 1999/2000 academic year focusing on locally-initiated grassroots conservation projects (hourly wage between \$7.85 and \$11.30); and/or

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The National Park Service Seasonal Referrals, federal student employment opportunities during summer focusing on park ranger, park guide, visitor use assistant, biological technician, law enforcement, trail maintenance, fire fighting and dispatch positions (hourly wage between \$7.85 and \$11.30); and/or

An application in "PDF" (portable document format) can be downloaded from our website at <http://www.sca-inc.org/vol/ccdc/ccdchow.htm>. Adobe Acrobat Reader is needed to print it. (If you do not have Adobe Acrobat Reader, you can quickly, and without cost, download it from this site.)

One additional option is through the Fellowship Program. These placements focus on field-based careers within natural and cultural resources. A biweekly living allowance of \$100 is provided, along with transportation and housing assistance. By completing both a spring community service project and summer field term, students have the opportunity to earn an education award between \$1500-\$3000. This application will be available on our website in January.

2nd Semester registration deadline

by John Derby, Academic Dean

The deadline for the 2nd Semester Registration has been extended to January 31st in order to accommodate those students who were late in registering due to housing, funding or other related problems. Vocational advisors and counselors need to check with certain classes, including chemical awareness and college success who will have completed 50 percent of the coursework by the last week in January.

REMINDER • REMINDER • REMINDER

THE UTTC FINANCE OFFICE IS CLOSED FRIDAY AFTERNOONS AND THE LAST BUSINESS DAY OF EACH MONTH.

Information for the Next Newsletter must be submitted to Arrow Graphics no later than 12:00 NOON!

Friday, January 28th.

Attn: Sandy Erickson

PLEASE FOLLOW DEADLINE !

Thought For The Day . . .

- Mon: • If at first you don't succeed, try doing it the way your wife told you to.
- Tue: • When you listen to thunder you can determine how close lightning is - if you didn't hear it, you were too close.
- Wed: • You know its hot only when your seat belt becomes a branding iron.
- Thu: • Misers are not fun to live with-but-they make great ancestors.
- Fri: • Why are there interstate highways in Hawaii?
- Sat: • The higher the cost the sooner it will break.
- Sun: • If nothing sticks to teflon - how does teflon stick to the pan?

Graduate School at Princeton University

The Graduate School at Princeton University is offering a summer research program for African American, Hispanic, and Native American undergraduates for nine weeks. Students should have completed their junior or sophomore years in college, preferably have a GPA of 3.5 or higher, and show promise for graduate school study. Students in the Princeton Summer Research Experience will receive a cash stipend of \$3500, travel expenses up to \$500, and the program will pay for room expenses of \$1000.

Eligible student should contact Associate Dean David N. Redman at 609-258-3032 or e-mail at: dnredman@princeton.edu for information and applications. Deadline is February 14.



Valentine Cakes

Hospitality Management Students will be taking orders for Valentine Cakes on the week of January 24-28. Contact Chris at ext. 401 or the following students: David Strange Owl, Gary Standing Crow, Winston Sam, Sherrie Littlewind or Ethel Hall.

We will put any name or a message on the cake. The cake's will be ready by Monday, February 14th.

Student Health Center Notes:

Frank Badten & Deb Stevenson please pick up your First Aid & CPR certificates at the Student Health Center.

FREE...Caps and Mittens are available at the Student Health Center.

ALL First Aid and CPR classes will be held in Room B14. The room is located in the basement of the Education Bldg. (Next to the Bookstore).

Welcome! Charmelle Fuchs - The Student Health Center has hired Charmelle Fuchs to fill the vacant Licensed Practical Nurse position formerly held by Diane Ponga. Charmelle is a graduate of United Tribes and was working at St. Alexius (Labor & Delivery). Charmelle's primary responsibility will be to provide care to ill children within the Sick Child Daycare area. Other responsibilities will include assisting the RN's with screening, patient education, assessment, referrals, etc. Charmelle will officially be starting full-time on February 14. Until that time she will be orientating with SHC staff as her work schedule allows.

UTTC

Student Senate

Mountains of Thanks!

We greatly appreciate the courtesy and support you have shown us. The jackets we received will also be cherished. You are wonderful people. We wish you all great success in achieving your educational goals at UTTC and also love and happiness throughout your lives.

Duane and Melody Silk

Chemical Health Center

Definition: Addiction

Addiction is a pathological relation with any mood altering event, experience, or thing that causes major life problems.

- The top four Addictions: Chemical, Food, Sex & Work
- Others include: Gambling, Spending, Shopping (including window shopping without buying), Exercise, Play, Danger, Thrills, Reading, Sleep, Religion, TV, Caretaking

Principles of Systems (Such as Families)

- Change in one member affects all
- The system is more powerful than the individual
- Addiction adversely effects the system

One of the key aspects of addiction is that feelings are repressed. The child who is not allowed to be naturally dependent in the process of growing up will become an adult who is insecure, fearful, and in pain. This child will be a prime candidate for addiction, because he or she will need to repress the unmet needs and feelings in order to cope with life.

Common types of dysfunctional families are:

- Chemically dependent parents or grandparents
- Families with secrets (such as suicide, extramarital affairs, racial shame, disease, sexual abuse)
- Physical, sexual or emotional abuse
- Rigidity is common within dysfunction families.

~POWWOW SOUVENIRS~

ITEMS STILL AVAILABLE FOR SALE IN
ARROW GRAPHICS - BUILDING 51:

- 1999 Powwow jackets (M, L) - \$55
- Windshirts (L, XL, 2X) Navy & Black - \$30
- Notecards - \$5.00 / pack of 12
- Collector Pop - \$1.00 each
- Refrigerator Magnets - \$1.00 each
- Irish Coffee Mugs - \$7.00

BUY NOW - VERY FEW ITEMS LEFT!

WANT TO BUY

Upright Freezer

17' - 19'

Call Cythnia at Ext. 252

Alcoholism contributes to other types of dysfunction within the families.

Alcoholic families follow these rules:

- Don't Talk (Don't tell anyone about what is going on)
- Don't Feel (You can't express or acknowledge anger, fear, or disgust)
- Don't Trust (You may be ridiculed, betrayed, manipulated, or used)

The alcoholic family system is often unpredictable and inconsistent within the family roles.

If you would like to know more about dysfunctional families, come to the Chemical Health Center. We are having an Open House on February 11, 2000, from 9:00 am to 4:00 pm or call for an appointment ext. 272.

NIEA Mouse Pads



NIEA Mouse Pads celebrate the generations of Native Americans who express their culture through dance. These colorful mouse pads measure 8 inches by 9 inches. These are perfect for student computer stations and gifts for visitors. to order, call the Comprehensive Center, Ext. 252.

"Indian time" is often just bad manners

If there's one thing I, and I'm sure a g'jillion others, hate in this world is stereotypes. No surprise there. In fact, much of the work I do as a playwright and journalist deals with addressing those inaccurate and often damaging images, particularly the Native ones. But if there's even one more thing in this world I hate more than aforementioned stereotypes, its people who use those stereotypes, quite often of themselves, as an excuse for their poor behavior.

I was recently in Vancouver where a play of mine, with several Native actors in the cast, was in production. During the rehearsal, one of the actors was proving annoyingly difficult for not having the ability to show up on time for rehearsals and run-throughs, a decidedly naughty no-no in the world of theatre, not to mention most other respectable businesses. Needless to say, several stern lectures were administered to the actor. Several days later, his best friend, oddly enough a non-Native person, phoned the theatre office to complain. He accused the company of being racist and not understanding that Native people are "culturally unable to be on time." Evidently, he informed me they were ethnically and racially late for everything and the company was being unsympathetic in its inability to recognize and respect the cultural quirk. Basically, forcing Native people to watch the clock was colonial oppression.

The person who took the call was a Native women. One, who I believe, was never late for work. This simple fact, strongly delivered by this stranger on the phone, seemed to surprise her, as it did me. I was not aware that being tardy was one of those Aboriginal rights constantly being argued about in treaties.

This concept, commonly known as "Indian time", is quite popular and well-exercised in the Native community. And on most occasions, it serves a logical purpose. The concept behind "Indian time" is that things start or happen when they need to, not by some artificial beginning. There is no need to rush something that does not have to be rushed. A powwow grand entry is supposed to start at noon. If it starts at 1 pm, it is not worth having a heart attack about it. If people are an hour or two late for a party of some other gathering, nobody panics. Time is not rigid. That is true "Indian Time" and I practice that myself.

But often, some people use this ancient concept to escape or shift blame for the carelessness of their actions. If there is a meeting or some important event that has repercussions beyond this individual, and they are late, I've heard them shrug it off blaming it on "Indian Time" and not taking responsibility for it themselves. I wonder if any of these people have ever tried to catch a train or plane. I also wonder if they would be as non-chalent if their pay cheque was a little late due to "head-office time".

What makes this so annoying is that traditionally, Native people did respect time. If a trip was planned for dawn, it was guaranteed people would be ready to depart in the canoes when the sun first peaked over the horizon. Those that practiced "Indian Time" had better have an extra pair of moccasins for the long walk ahead of them.

Same with the first sighting of a buffalo herd or the arrival of migratory ducks and geese. Its not in the nature of these animals to hang around waiting for people to find the time to kill them. The Native people had to be able to move and react instantly. Nature waits for no people.

That's way I've always had a problem with those who abuse the concept of "Indian Time". My mother, who has spent most of her life on the reserve, her first language is Ojibway, and can be classified as being as "Indian" as anybody, prides herself on never being late for an appointment. Most of the time she's early. There's nothing more annoying for a young Native boy than your mother making sure you're early for a dentist's appointment. But since this West Coast gentleman and his friend seem to believe that being late is "culturally correct", my mother must not be that Native. That will be a surprise to her.

Lillian McGregor, a well-respected Elder currently living in Toronto, perhaps put it best when she talked about a watch she brought with her first pay cheque.

"This watch is very meaningful to me as it taught me to value time, both mine and that of others. I learned that promptness was a form of respect. I grasped how quickly time passed and that each hour, minute and second was a gift from the Creator."

Maybe somebody should buy this young actor from the West a watch.

Financial Aid News

* American Indian College Fund Scholarship (AICF) applications are out. They can be picked up at the Library, Bookstore or the Financial Aid Office. Deadline is February 18, 2000.

* American Indian Higher Education Consortium (AIHEC) 2000 Student Congress Outstanding Student of the Year Award. Applications are out also, they can be picked up at the Library, Bookstore or the Financial

Aid Office. Criteria for this award is on the back page of the Newsletter.

* Workstudy - Students interested in college workstudy need to sign up ASAP at the Financial Aid Office.

• New students need to set up an appointment to complete financial aid file. Call Debbie Painte at Ext. 354 for appointment.

LEAP (Lakota/English Acquisition Program) News

*Everette Chasing Hawk, Coordinator and
Doris Red Bird, Support Teacher*

The LEAP program held its first parent meeting on Wednesday, January 19, 2000.

Leah Woodke, Director, talked to the parents about the policies of the CDC Parent Handbook and changes that needed to be addressed.

Other topics included the Lakota dictionary, which is in the planning stages and we would welcome the input from parents and teachers.

Another important item that was discussed, was the Parent Advisory Board, which will be made up of six staff and six parents. We still need more parents. See Leah Woodke, Everette Chasing Hawk, or other CDC Directors if you are interested.

Their purpose will be to oversee the LEAP program and how it develops. Recommendations and

ideas will be made to improve the educational welfare of our wakanyeja.

A big THANK-YOU to the parents who came to the meeting and to Dennis and his kitchen staff for the fine refreshments.

Door prize winners were, Michelle Long Soldier (UTTC Sweat Shirt), Arna Wilkinson, Wardina Spoonhunter, Chris Long Soldier, Natasha No Heart, Nicole Jacobs, Thomas Fox, Whitney Rhodes and Mary Eagle Shield.

Our next omniciye (c has a ch sound as in chili) is scheduled for 4:00 pm, Wednesday, February 2, 2000, Room 111, Ed. Bldg. We hope to see more parents. Waste yelo. (s has a sh sound as in show).

Attention Ft. Berthold students ...

Don Rush, 477 Employment Training Program, Three Aff. Tribes

There will be a meeting for all Ft. Berthold students in Room 118 at the Skills Center. This meeting is scheduled for 9:30 am to 12:00 noon.

We would like to pass on some Job readiness information we normally do at Ft. Berthold Community College. We believe we need to do this periodically for our students living in Bismarck.

We have never met some of these students and this will give us a chance to visit and finish soem paperwork on some of the students who applied while living off the reservation.

I have talked to Vivian and she will assist in getting some coffee and rolls for this meeting.

Please, thank Ann for arranging the room and time. 7



**Use this newsletter
to send your special
Valentine's Greetings to someone.
All greetings must be
turned in by Friday,
February 11th.**

Vonnie Jo Alberts, Miss Indian Nations VIII, celebrates her 20th Birthday



On January 14, 2000, at the United Tribes Technical College, Miss Vonnie Jo Alberts, celebrated her 20th birthday with her parents, other family members, and friends. Students from Theodore Jamerson Elementary School presented her with cards and banners. Merry Brunelle, a staff member presented her with a card and a UTTC jacket from Dr. David M. Gipp, faculty and staff.

Vonnie Jo Alberts would like to thank Dr. David M. Gipp, Jesse Clairmont, Jeannie Poitra, Brenda Beheler, and all faculty and staff persons for their gifts and/or participation. A special thanks to Merry Brunelle for making the cake, and to the Theodore Jamerson Elementary School students for the banner and cards.





NutriNews

A Start to Healthy Eating Habits

By: Kim Hinnenkamp
UTTC Food and Nutrition Program

With the New Year and the new millennium here, people will be thinking about breaking old habits and trying to start new ones. Healthy eating habits are always good to start any time of the year. Some people don't know where to start or think that eating healthy will be hard and not as easy as it is to call Dominos or stop at Wendy's. People just need a few simple guidelines to help them get started on the road to healthy eating.

The perfect guideline to use is the *Food Guide Pyramid*. This is a simple and easy way to healthy eating. The daily servings for each part of the Pyramid are listed as follows.


- | | |
|--------------------------------------|---------------|
| • Fats, Oils, & Sweets | Use Sparingly |
| • Milk, Yogurt, & Cheese Group | 2-3 Servings |
| • Meat, Poultry, Fish, & Eggs Group | 2-3 Servings |
| • Vegetable Group | 3-5 Servings |
| • Fruit Group | 2-4 Servings |
| • Bread, Cereal, Rice, & Pasta Group | 6-11 Servings |

Such things that count as a serving are 1/2 bagel, 1 cup milk, 3/4 cup fruit juice, 1/2 cup raw or cooked vegetables, 2 1/2 to 3 ounces cook meat, and 1 ounce ready-to-eat cereal. This does not mean that you have to measure your food every time you eat it. It just gives you a close estimate on exactly how many servings you are eating at each meal, so that you can figure out your intake for the day.

Other guidelines for healthy eating include:

- Keep fat calories to be less than 30% of total calories.
- No more than 10% of those fat calories should come from saturated fat.
- Eat 5 servings a day of fruits and vegetables for better health and cancer prevention.

Basically the key to healthy eating is **MODERATION**. If you have a late night pizza craving, make up for it by eating healthier the next day. These guidelines are not meant to deprive you of every food that you love. They are there to give you something to refer and compare your diet to so that changes can be made on a day-to-day basis. Just remember that *all foods can fit* into a healthy eating pattern. By making healthy food choices everyday, it won't seem like a choice anymore but a new healthier lifestyle.



Winner of Contest: Letitica Stewart

Good Job there were alot of changes.

A Big Welcome to New Staff

Everette Chasing Hawk - LEAP Coordinator

Janice Cadotte - MBDC Admin Asst

Leonard Hosie - Mail Clerk/Property & Supply Asst

Manning Dollinger - Technology Director

Justin DeCoteau - Elementary Support Teacher

Charmelle Fuchs - LPN

David Bruning - Student Support Math Instructor

Ethel Trottier - Extended Daycare Aide

Misty Delgado - Accts Payable Tech

David Kirkaldie - Cafeteria Supervisor

Essentials of Effective Teamwork

Your department can overcome personality conflicts - and boost productivity - by keeping the following points in mind: (works for students also..!!!)

1. **You don't have to be best buddies to work together.** Even if you don't socialize after work, you can still have perfectly productive working relationships with co-workers.
2. **No one's perfect.** Sure, some of your co-workers will get on your nerves. But you too may rub people the wrong way. Remind everyone that all co-workers deserve to be treated with courtesy and respect - despite any personality differences.
3. **You may have more in common than you think.** Even with your differences, you share something significant with co-workers - a stake in the success of your department and college. View co-workers as allies in your quest to achieve goals.
4. **Accept, even encourage, differing opinions.** The results can generate fresh thinking and give you a new perspective on your job.
5. **Effective teamwork takes planning** Don't let fellow co-workers go with the flow and hope for the best. Work with co-workers to set clear-cut goals. Discuss them together, write them down, and distribute copies to the department.
6. **Measure progress.** Being aware of fellow co-workers/department accomplishments will inspire everyone to continue working together.

Source: Leadership From the Front Lines





ATTENTION UTTC STUDENTS, FACULTY, AND STAFF!

The UTTC Food and Fitness Program would like to remind you to stop by the cafeteria THIS WEDNESDAY, January 26 from 12-1 PM to sign up for our physical activity program. (Hopefully you already have signed up!) Prizes will be awarded at the end of the program for participants who finish. Some of the prizes for students are sports bottles, dinner and movie passes, and \$100 gift certificates to Kirkwood Mall. Staff and faculty will not be competing for prizes with the students. Staff and faculty prizes will be gift certificates from places to be determined. Gather all of your friends and come on down to sign up. You can also sign up with Kim Hinnenkamp (Ext. 397). Her office is in the Skills Center room 119D.

2000 AIHEC Student Congress Outstanding Student of the Year Award Criteria

The AIHEC Student Congress Outstanding Student of the Year Award is sponsored by the American Indian College Fund, 1111 Osage St. Bldg D, Suite 205, Denver, CO 80204.

PURPOSE

- To recognize and award one outstanding student from each of the 30 U.S. tribal colleges.
- To create an initiative for student excellence.

USE OF THE AWARD

Money from the awards may be used to pay for tuition, fees, room and board, books or any other educational needs. The award check from the American Indian College Fund will be made out to the college for the school to disburse to the student.

CRITERIA FOR THE AWARD

- Each institution shall determine for itself how many credits a student must carry in order to be eligible for the award. *(12 minimum)*
- Community service and volunteer work
- Minimum 3.0 GPA
- At two-year colleges, students must not have received an associate's degree. At four-year colleges, students must not have received a bachelor's degree.

QUALIFICATIONS

1. Student must complete the attached application.
2. Student must write a 250-word biography.
3. Two letters of recommendation must accompany the application.
4. Volunteer work and community service must include estimated hours per week, in addition to a brief description of the services.
5. Close relatives of those serving on the selection committees are ineligible for the award.

<p>If you have any questions regarding this application, please contact your college scholarship committee or Amy Weinstein, Tribal College Coordinator or Christina Parker, Scholarship Coordinator at the American Indian College Fund, 303/892-8312.</p>
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REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
CORPS OF ENGINEERS, OMAHA DISTRICT
WILLISTON RESOURCE OFFICE
WILLISTON, NORTH DAKOTA 58802-2568
LINE 1 (701) 572-6494 FAX (701) 572-8313
LINE 2 (701) 572-4939

January 13, 2000

Student Cooperative Education Program Opening's
(Two Temporary Biological Technician's)

The U.S. Army Corps of Engineers Williston Resource Office is recruiting two "Temporary Biological Technicians" to fill openings within the Student Cooperative Education Program. The selected students must meet the requirements of the Student Cooperative Education Employment Program and all other agency requirements.

The position's duties will primarily encompass population surveying and monitoring of one threatened and one endangered shorebird.

This position will require full time work (40 hrs/wk) during the summer months and may require working full time every other semester during the school year. However, only one of the four SCEP position's within this office is utilized for work during the school year and that is not expected to change. Working within a cooperative education program position within the Army Corps of Engineers Natural Resource Branch offers an opportunity to gain valuable job experience however; none of these position's is intended to be converted into a full time position upon the students completion of the program.

Student temporary employee's begin work at the GS-02 (\$7.98/hr.) or GS-03 (\$8.71/hr.) level and may progress to the GS-03 (\$8.71/hr.) or GS-04 (\$9.77/hr) level depending on qualifications and job performance. The Army Corps of Engineers does not provide government housing.

Please find attached:

- an overview of the SCEP program and the programs requirements
- a job description
- U.S. Army Corps of Engineers - Information Sheet
- Lake Office Responsibilities - Information Sheet
- Primary interview questions.

Interested students need to submit the following:

- a completed resume or Office of Personnel Management form OF 612
- a copy of your latest official transcript
- a copy of your spring semester classes.

To be considered, complete application packets must be received in the Williston Resource Office on or before 3:30 pm March 15, 2000. Incomplete application packets or packets postmarked on or before, but not received by, the specified date and time will not be accepted. Nothing submitted will be returned.

If you have any questions contact Keith Gordon at 701-572-4939 between 7 am and 3:30 pm CT.

Mail application packets to U.S. Army Corps of Engineers, Williston Resource Office, P.O. Box 2568, Williston, ND, 58802-2568 Attn: K. Gordon.

Joseph E. Hall
Lake Manager

PLACEMENT OFFICE NEWSLETTER AD JANUARY, 2000

The United Tribes Technical College (UTTC) Placement Office takes pleasure in welcoming all new and returning students.

The purpose of our placement office is to help students plan their careers; keep records; do job development for the areas of Cooperative Education and Student Graduation. We provide career development resources, and help students inquire about various opportunities.

The Placement Office is located on the main floor of the Education Building 31 & 32. On the main floor you will find the placement offices in rooms 120 & 122. Shirley Iron Road is in room 120 and at extension 226 and I am in room 122 at extension 280.

In one wing of the building you will find job announcements in colored binders pertaining to all our vocations. These job announcements are from both the Public and Private Sectors (Nationally and Locally) in the areas of, Indian Programs, Indian Gaming, Federal Programs, North and South Dakota Job Services, and the alike. They are updated daily.

In another wing there is a rack containing higher education material along with journals, magazines and newspapers on career planning. We have about three bulletin boards in these areas. Two are placement bulletin boards that are used for local job announcements, national job announcements, internships, apprenticeships, fellowships and the like. Sometimes job announcements are posted in their corresponding areas.

We have "Career Choices" on our computers (room 122), and on the Academic Services Center Computers in (room 119). This software is Internet accessible and helps our vocational students do Career exploration for opportunities throughout the nation. This program is upgraded once a year adding exciting new features, graphics and options for our students. If you are using the computers in the Academic Services Center look for the little gold square icons label Choices CT, Choices CT Road Map and

System Manager. You should find a guided tour once you are in the program. This will direct you on how to operate the program. If you are going to use this program in the placement office please make an appointment.

Placement news and job announcements will be provided in UTTC's Weekly Newsletter at least once a month.

Late coming students who were not at my orientation presentation are required to come into the placement office to fill out data base forms, Cooperative Education Enrollment forms and to receive placement information essential to your future.

Remember that you need work experience before you graduate to make your diploma more valuable. **COOPERATIVE EDUCATION** is a program designed to get the college student out into the work force before they graduate. Students who have work experience added to their degrees will be hired by employers over students who do not. A certificate and or associate degree aren't enough these days. The employers are looking for **dependable, reliable people with education and WORK-EXPERIENCE.** Your **COOPERATIVE EDUCATION EXPERIENCE** will make the difference in finding the job you want after graduation.

If you are a new student, you are **not** eligible for cooperative education until your third semester. **However**, if you are a new student and are working in a job that pertains to your vocation, you will be able to **BANK** hours that are earned in your first and second semester. They will then become active in your third semester. Come and see me for more info on co-op and banking hours.

Students who are doing work-study, Peer tutoring and paid Injury Prevention Internships may also participate in the Cooperative Education program. They must be working in a position that pertains to their vocation and meet all eligibility requirements.

Fall '99 Cooperative Education Students, your work-hours are due in my office by Friday, January 28, 2000, 5:00 PM. Hours not reported by the dead-line time will be lost.

Returning students, please come to my office to update your data base cards and to see if you are eligible for Cooperative Education.

May 2000 Graduates are required to interview with the placement office this semester. These series of interviews will be to update your database card; review your resume and federal application forms 171 and 612 and to fill out your exiting form. Your file will then be activated to do career exploration in creating a profile on your employment or higher education status. You will be expected to submit these documents by the 2000 Spring Mid-term deadline (TBA). Please start scheduling your interviews with the placement office now, at extensions 280 and 226. Your last semester will go by fast; act now.

Your future is important to us.

Thank You.
Vince Schanandore,
Placement Counselor